

**PARENT INFORMATION AND CONSENT TO PARTICIPATE**

School: \_\_\_\_\_ School Phone #: \_\_\_\_\_ After Hours #: \_\_\_\_\_

Type of Excursion:  Same Day Ontario/Quebec  Out-of-Country/Province  Extended / Overnight  High-Care Activity

Teachers/Supervisors: \_\_\_\_\_

Means of Transportation: (Bus Company & Number, Volunteer Driver Names)  
\_\_\_\_\_

Destination: \_\_\_\_\_

Departure Time: \_\_\_\_\_ Date: \_\_\_\_\_ Return Time: \_\_\_\_\_ Date: \_\_\_\_\_

Cost Per Student: \_\_\_\_\_ Payment Due Date: \_\_\_\_\_ Refund Policy: \_\_\_\_\_

Special Clothing or Food Required for Excursion: \_\_\_\_\_

<b>Itinerary</b>
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**Medical and Emergency Information Update**

Student Name: \_\_\_\_\_ Parent / Guardian Name: \_\_\_\_\_

Parent/Guardian Phones Home: \_\_\_\_\_ Work: \_\_\_\_\_ Cell: \_\_\_\_\_

Alternate Emergency Contact Name: \_\_\_\_\_ Phone #: \_\_\_\_\_

Family Doctor: \_\_\_\_\_ Phone #: \_\_\_\_\_

I give consent for the teacher/supervisor(s) to seek emergency medical care for my child if needed and I understand that the school will attempt to contact me in case of a medical or other emergency.

Please check either:  Yes or  No

Is there any medical background which might affect this student's comfort or safety during this activity?

Please check either:  Yes or  No

Some trips may extend beyond normal school hours. Will your child require any medication during this activity?

Please check either:  Yes or  No

Please give details of any medical history (including previous concussion(s), needs and/or medication below. If necessary, contact the student's teacher/supervisor at the school to discuss (teacher/supervisor will review Forms 230-9, 230-10, 230-11, 322-11, 322-2 as required)

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Payment Method:  Cash  Cheque  School Cash Online Total \$ Amount: \_\_\_\_\_

Purpose of the Excursion in Relation to School Program: \_\_\_\_\_

Pre-Excursion Learning Activities: \_\_\_\_\_

Learning Activities during Excursion: \_\_\_\_\_

Post-Excursion Learning Activities: \_\_\_\_\_

**Expectations of Students:** To participate in any Out-of-School Learning Activity, a student must accept the rules of the school and of the group in order to enjoy the benefits that are offered.

In order to participate, each student must:

1. Submit in advance a properly signed trip consent form.
2. Understand that he/she is subject to all usual school rules and consequences during all trips and behave accordingly.
3. Understand that he/she must follow the teacher/supervisor’s instructions from departure to return to the school.
4. Know that specific excursion rules may be made by the teacher and approved by the Principal and communicated to students and parent/guardian(s) prior to the trip.
5. Understand that in addition to usual school rules and consequences, failure to follow trip rules may result in a parent/guardian being called and the student sent home from the activity, and/or not allowed to participate in similar activities for a period of time.
6. Understand that he/she may not leave the school group without permission from the teacher-supervisor.
7. Understand that he/she must use the transportation arrangements agreed to by the parent/guardian and school authorities (including the person who will pick up the student at the return point.
8. Know that, smoking and the use of alcohol and non-prescription drugs are forbidden on all school trips as they are at school.

-----Please return the bottom portion of this form-----

Destination: \_\_\_\_\_ Date: \_\_\_\_\_ Student Name: \_\_\_\_\_

**ELEMENTS OF RISK NOTICE**

The risk of injury exists in every activity. Falls, collisions and other incidents may occur and cause injury. Due to the very nature of some activities, the risk of injury may increase. **Injuries may range from minor sprains and strains to more serious injuries affecting the head, neck or back (i.e., concussion). Some injuries can lead to paralysis or prove to be life-threatening.** These injuries result from the nature of the activity and can occur without fault on either the part of the student, or the school board or its employees or agents or the facility where the activity is taking place. The chances of an injury occurring can be reduced by carefully following instructions at all times while engaged in the activity. The Hastings and Prince Edward District School Board attempts to manage as effectively as possible the risk involved for students while participating in school athletics.

In addition to the risks listed above, other potential risks for the activity are:

**ACCIDENT INSURANCE NOTICE**

The Hastings and Prince Edward District School Board does not provide any accidental death, disability, dismemberment or medical expenses insurance on behalf of student’s participating in these activities. Parents/Guardians and students are advised that it is their responsibility for additional health and accident insurance. Students planning to participate in activities and events during the school year are advised to purchase Student Accident Insurance. To purchase Student Accident Insurance, contact the school office.

I understand and accept the expectations listed above. \_\_\_\_\_  
Student’s Signature Date

I have read and understand the Elements of Risk Notice and the Accident Insurance Notice. I hereby acknowledge and accept the risk inherent in the requested activity and assume responsibility for my child for personal health, medical, dental and accident insurance coverage.

I understand that I bear responsibility for any injury, accident or sickness, death or damage, or loss to personal property that may occur from participating in the above listed activities. I consent to this student’s participation in the learning activity.

\_\_\_\_\_  
Parent/Guardian Signature Date

*This information is collected under the authority of the Education Act and in compliance with the Municipal Freedom of Information and Protection of Privacy Act. It will be used for the purpose of the above noted activities. If you have any questions about this form, please contact the principal at the School.*