



Physical Planning, Finance and Building Committee
Public Session Minutes
September 11, 2023

Members present: S. Binder, E. Charlton (Vice-Chair), K. Hambly, K. Kramp (Chair), A. Robertson

Regrets: J. Webster (Student Trustee)

Absent: None

Guests: None

Resources: K. Donnell, K. Horrigan, N. Kishinchandani, K. MacIver, D. McFarlane, T. Rodgers

Minutes: J. McLaren, Executive Assistant

1. Call to order

The meeting was called to order at 3:31 p.m. by Chair Kramp.

2. Acknowledgement of Traditional Lands

Trustee Binder offered the Land Acknowledgement.

3. Roll Call

Chair Kramp requested a roll call of Trustees.

4. Approval of agenda

Moved: S. Binder

Seconded: A. Robertson

That the agenda be approved for Monday, September 11, 2023.

Carried

5. Declarations of Conflict of Interest

None.

6. Delegations

None.

7. Approval of Minutes from Previous Meeting

Moved: K. Hambly

Seconded: A. Robertson

That the minutes of the Monday, June 5, 2023 meeting be approved.

Carried

8. Staff Reports

Launch of the 2023-2024 Capital Priorities Program

Superintendent Kishinchandani and Senior Manager, Facility Services referred to Report 8(a), dated September 11, 2023.

Clarification/discussion items included:

- A question arose regarding the government prioritizing funding partnerships and whether HPEDSB had discussions taking place about joint student spaces. It was advised that a series of Community Planning and Partnership meetings would be taking place the week of September 18, 2023 to determine community interest in collaboration.
- It was further advised that the Ministry of Education releases a Capital Priorities Program each year (released mid-August in 2023), reviews all submissions received based on criteria within the document and processes based on information that boards will submit.

Long-Term Capital and Accommodation Plan Update

Superintendent Kishinchandani and Senior Manager, Facility Services referred to Report 8(b), dated September 11, 2023.

Clarification/discussion items included:

- A question arose regarding Tri-Board's response to potential boundary changes. It was confirmed that they will work with HPEDSB to ensure alignment once decisions are finalized.
- It was inquired whether all community drop-in feedback was captured. It was advised that all feedback was obtained for transparency and analyzed to determine possible solutions.
- A question was raised regarding communication plans to provide the public with details on unfeasible projects (i.e. new school build). It was confirmed that communication will continue to be provided in various formats (website, social media, meetings, etc.).

Easthill Elementary School Update

Superintendent Kishinchandani and Senior Manager, Facility Services referred to Report 8(c), dated September 11, 2023.

Clarification/discussion items included:

- Clarification was sought regarding Queen Victoria Public School students' start date at Easthill Elementary School not aligning with Queen Elizabeth Public School's start date. It was advised that through school family feedback and the contingency plan, there would be limited yard space prior to the demolition of Queen Elizabeth Public School.

Interim Financial Report as at July 31, 2023

Superintendent Kishinchandani and Senior Manager, Finance referred to Report 8(d), dated September 11, 2023.

Trustee Expenses for 2022-2023 School Year

The Director of Education referred to Report 8(e), dated September 11, 2023.

That the Physical Planning, Finance and Building Committee recommend the Hastings and Prince Edward District School Board approve the proposed trustee mileage allocation to differentiate the distances travelled. This allocation will be reviewed annually after the Organization Meeting held each November.

Moved: S. Binder
Seconded: A. Robertson

Carried

Clarification/discussion items included:

- A question arose regarding trustee professional development and whether unused individual allocations could be shared amongst trustees. It was confirmed that allocation amounts are based per individual and cannot be shared.
- It was clarified that all trustees receive additional funds for travel and expense allowance but that a proposal to differentiate for those travelling a further distance should be recommended, with an annual review taking place at the Organization Meeting held each November.

Amended Borrowing Resolution

The Director of Education and Senior Manager, Finance referred to Report 8(f), dated September 11, 2023.

That the Physical Planning, Finance and Building Committee recommend the Hastings and Prince Edward District School Board approve the borrowing resolution in order to meet 2023-2024 capital expenditures of the board.

Authorizing the borrowing of a sum of up to \$11,606,364 from the Canadian Imperial Bank of Commerce, in order to meet short-term borrowing requirements for the demolition of an existing building and the construction of a new K-8 elementary school, Easthill Elementary School, on the Queen Elizabeth (Belleville) site under the Capital Priorities Grant, Full Day Kindergarten and Child Care programs.

Moved: A. Robertson
Seconded: S. Binder

Carried

Enrolment Updates

Superintendent McFarlane provided a verbal update on Item 8(g). Elementary enrolments are changing frequently but are currently trending to be under projection, potentially requiring some reorganizations in schools to ensure we are within compliance with both Ministry Regulation and local collective agreement articles. Data is being reviewed as per our normal September enrolment processes. Secondary data is in progress but experiencing technical issues which are being resolved on an urgent basis.

Clarification/discussion items included:

- It was asked if there were early indicators of specific groups with lower enrolment. It was clarified that the low enrolments are impacting all school groups.
- A question was raised regarding timelines if a reconfiguration was required. It was confirmed that action to address issues will start the week of September 18, with stability for students being top priority.

9. Ontario School Safety

The Director of Education referred to Communications Item 9(a), dated September 11, 2023.

Clarification/discussion items included:

- Clarification was sought whether there were Carbon Dioxide (CO₂) monitors in all schools. It was advised that monitors are not provided as it is not a requirement.
- It was asked who would report back to Ontario Safety Committee if further questions arose. It was confirmed that the Director of Education would communicate with them.

10. Trustee Motions for Consideration (Introduced at Previous Meeting)

None.

11. Trustee Notices of Motion (Discussion for Next Meeting)

None.

12. Adjournment

The meeting adjourned at 4:40 p.m. The next meeting will be on Tuesday, October 10, 2023.