



AGENDA

Parent Involvement Committee Agenda

November 15, 2023

For attendance purposes, please enter your name and associated school in the chat box when you join the meeting. Our meetings are now live streamed, [click here to join the livestream](#).

Item	Responsibility
1 Call to Order	H. Hill
2 Acknowledgement of Traditional Lands	A. Kelly
3 Approval of Agenda	H. Hill
4 Declarations of Conflict of Interest	H. Hill
5 Approval of Minutes from previous meetings: (a) October 18, 2023	H. Hill
6 Trustee Report	R. Speck
7 Staff Report	
(a) Math Achievement Action Plan (MAAP)	T. Elliott/S. Cholasta
(b) HPE Learning Foundation – “New Year, New Look, New Faces”	K. Brace
(b) Parent Involvement Committee Survey	K. MacIver
(c) Director of Education Update	K. MacIver
8 Notice of Motion (nil)	H. Hill
9 Correspondence (nil)	H. Hill
10 Adjournment	H. Hill

Open forum Parent Questions and Answers

Next scheduled meeting:

- February 21, 2024, at 6:00 p.m.

Upcoming scheduled meetings:

- April 17, 2024 at 6:00 p.m.
- May 15, 2024 at 6:00 p.m.

Administration and Trustees Present:

Katherine MacIver, Director of Education
Debbie Lucas, Executive Assistant, Director of Education
Tina Elliott, Superintendent of Education, Curriculum Services
Trustee Charlton, Belleville/Thurlow
Trustee Prinzen, North Prince Edward
Trustee Speck, North Hastings

Kathryn Acorn, Principal, CML Snider School
Clinton Breau, Principal, Trent River Public School
Jennifer Hawkins, Principal Tyendinaga Public School
Twyla Jackson, Principal, Sophiasburgh Central School
Carla McFarlane, Principal, Deseronto Public School
Tanya Whitaker, Principal, Prince Charles Belleville
Amy Woodland, Principal, Queen Elizabeth Public School

Members Present:

Alison Kelly, Athol-South Marysburgh Public School
Jessica Guan, Bayside Public School
Amani Sharma, Bayside Public School
Christina Switzer, Bayside Public School
Jennifer McIlreath, Bayside Secondary School
Mal Jaskulski, CML Snider Public School
Danielle Shelley, Deseronto Public School
Marc Henshaw, Eastside Secondary School
Erin McLeod, Foxboro Public School
Jamie McFadden, Frankford Public School
Amanda Vint, Frankford Public School
Steve Ellsworth, Harmony Public School
Darrell Mast, Harry J. Clarke Public School
Melanie Fida, Kente Public School
Laura Lunn, Maynooth Public School
Martina Hill, North Hastings High School
Carly Penwell, North Trenton Public School
Patricia Blanc, Prince Charles Public School Belleville
Christina Beeston, Prince Charles Public School Trenton
Kate Vader, Prince Edward Collegiate
Evan Little, Queen Victoria School
Lindsey van de Keene, Sophiasburgh Central School
Harley Hill, Susanna Moodie Elementary School
Ashlea Fox, Tweed Elementary School
Crystal Rawson, Trent River Public School
Aaron Bucci, school unknown
Dylan Di Berto, school unknown
Sarah Phillips, school unknown

1. Director MacIver called the meeting to order at 6:00 p.m. and welcomed everyone to the Parent Involvement Committee.
2. Director MacIver offered the land acknowledgement.

3. **Election of Chair/Co-Chair** – Director Maclver thanked Nancy Cherwinka and Jamie McFadden for Co-chairing last year. Director Maclver noted that the position of chair/co-chair is unoccupied at this time and asked if there is anyone willing to be Chair/Co-chair for the upcoming school year. Alison Kelly nominated herself for either position, Harley Hill seconded the nomination. Harley Hill nominated himself for Chair, Alison Kelly seconded the nomination. Director Maclver asked a third time; no further nominations came forward. Co-chair Kelly offered to Chair the remainder of the meeting. Harley and Alison, both introduced themselves to the group.

4. **Approval of Agenda**

Moved: J. McFadden
Seconded: P. Blanc

That the agenda for the October 18, 2023 Parent Involvement Committee be approved.
Carried

5. **Declarations of Conflict of Interest** – Jamie McFadden noted that she is an employee of the Board but is attending the meeting as a parent of Frankford Public School. Director Maclver thanked Jamie for noting this, as there is a clause for anyone who is a staff member attending as a parent, this should be documented in the minutes.

6. **Approval of Minutes**

Moved: P. Blanc
Seconded: M. Nurse

That the minutes from the May 30 2023 Parent Involvement Committee be approved.

Carried

7. **Trustee Report** - Trustee Speck provided the following highlights as follows:

- HPEDSB welcomed new Student Trustees for the 2023-2024 school year, Clara Vance from North Hastings High School representing Indigenous Students, Aashvi Shah from Centennial Secondary School and returning for a second year, Julia Webster from Eastside Secondary School,
- HPEDSB announced that Superintendent of Business Services, Nick Pfeiffer retired in July, Narin Kishinchandi has been hired as Superintendent of Business Services,
- reviewed the Student Achievement Plan, with the passing of *Better Schools and Student Outcome Act 2023*, the regulation is very specific to student achievement that provides three priorities, which are:
 - student achievement of learning outcomes and core readiness skills,
 - preparation for student success, and
 - student engagement and well-being.these three priorities are embedded within our 2020-2025 Strategic Plan
- HPEDSB had a very extensive successful summer learning program, K-12 virtual and in-person learning,
- the Food for Learning Committee reviewed applications for equipment for approximately 27 schools,
- The Province of Ontario announced \$5.5M to support nutritional programs throughout Ontario, HPEDSB will receive approximately \$75,000, which will be used to purchase food for nutrition programs within our schools.

8. Staff Reports

- (a) **Overview of the Learning Priorities – Math, Reading, De-Streaming** - Superintendent Elliott referred to Report 8(a) in the agenda package, identifying key actions for improving student achievement that align with the three regulated Ministry of Education priorities for achievement mandated with the passing of *The Better Schools and Student Outcomes Act, 2023*, which are:
- Achievement of Learning Outcomes in Core Academic Skills,
 - Preparation of Students for Future Success, and
 - Student Engagement and Well-being

To review the entire report submitted, click [here](#) and go to page 5.

- (b) **PRO Grant Funding 2023-2024** - Director MacIver referred to Report 8(b) in the agenda package, sharing the allocated dollar amount of \$23,000. for Parent Reaching Out (PRO) opportunities. The application form has been refined to ensure that the all-funding criteria is covered. Schools can submit applications for one or more projects up to a maximum of \$1,000. Projects must focus on “increasing parent engagement and access to schools to connect with their child(rens) learning”. A list of former projects has been shared for schools to refer to get ideas for their school. Director MacIver noted that a sub-committee will review the applications and suggested to Co-chair Kelly, that perhaps the sub-committee should be formed at this time.

Co-chair Kelly asked if there are any volunteers who would like to participate on this sub-committee to review the applications. Harley Hill, Amani Sharma, Marc Henshaw, Jamie McFadden, Ashlea Fox and Martina Hill have volunteered to be on the sub-committee. The application deadline is November 30th, therefore a meeting will be scheduled for the first week of December for the sub-committee to make their decision on the approved applications and schools would be notified the following week. Superintendent Elliott also noted that last year the Curriculum Services team received requests to help support school councils on projects supporting math learning. Curriculum Services would be happy to assist.

- (c) **Athletics Funding** – Director MacIver noted that there was a miscommunication regarding district athletics and questions around school athletics. Without proper consultation, there was a decision made by the elementary athletic association to cancel fall activities at the district level. With proper consultation, the Senior Team is taking steps to ensure this doesn’t happen in the future, activities have been reinstated.
- (d) **Fundraising Ideas** – Director MacIver shared a list of fundraising activities that was put together last year by the former co-chairs. To review the list, click [here](#) and go to page 8.
- (e) **Director of Education Update** – Director MacIver provided highlights on a number of items happening throughout the Board:
- Trustee Speck and Superintendent Elliott have already touched base in regard to Bill 98, *Better Schools and Student Outcomes Act, 2023*, the Board’s intense focus regarding these priorities are literacy, math and de-streaming to ensure students have the skills and credits to be successful,
 - reviewing school boundaries, there were a number of engagement opportunities in the Spring, working groups will be formed to review the options to determine the best steps forward.
 - Education funding is tight province wide, particularly in transportation. There are other priorities, including special education, learning priorities, supports in schools for our students, we need to look at how to get transportation spending closer in line so we can prioritize dollars where most needed. HPEDSB will be doing a deep dive into funding formulas and dollars received from the Ministry of Education, specifically around special education and transportation, to ensure the students get what they need,
 - HPEDSB welcomed 55 International Students, from 11 countries, HPEDSB has a very robust International Student Program, none of this would be possible without the help of our homestay families,
 - staffing levels continue to be an ongoing problem, at this time we currently have enough staff and our job fill rate is better than we experienced last year,

- Bill 98 that was introduced provided revisions to Ontario College of Teachers (OCT), allowing transitional teachers to be certified to teach, student teachers who are in their final year of schooling and have 30 credits of university and a minimum of 40 hours of practicum experience in classrooms, can now apply to be recognized as a teacher by OCT,
- working collaboratively with the Health Unit as respiratory and flu season is on our doorstep, there will be some clinics in our schools, to make sure all immunizations are kept up to date,
- school website project should be complete by end of October,
- Safe schools reporting tool will be launched in our schools, this reporting tool for parents will be an easy way to log into and provide the absence of a student. This program will call every family in a matter of minutes and notify that a student is absent, good safety tool, look forward to feedback from our parent/council members,
- Mobilization Outreach dollars has been sent to all schools, check with your office to ensure funds have been received,
- School council chair email and pic email addresses are being revisited to be used again, once updates have been complete, we will be requiring all PIC members to utilize this email address to receive emails regarding meetings, agendas, etc. These email addresses are underneath our firewalls and system and will be used for all communications, this is much better for security.

A question was asked about the release of the safe school app for all schools. Director MacIver noted that this app should be up and running for all schools before end of year. A parent inquiry about transportation routes being changed in the North, is that still happening. Director MacIver noted that we paused, need more conversations with childcare partners as well as co-terminus board, currently up in the air no final decisions have been made. Another inquiry about the status of the path that was to be built for students to use while walking to Bayside Public School, Director MacIver noted that the quote that was provided was more than the original estimates, therefore a tender process would be required. Director MacIver committed to have Facility Services provide a report to school councils to advise families the plan for the upcoming winter season.

9. Notice of Motion - nil

10. Correspondence - nil

11. Meeting adjourned at 7:07 p.m.

Decision ___ Information X

To: Parent Involvement Committee

From: Tina Elliott, Superintendent of Education, Curriculum Services
Suzanne Cholasta, System Lead, Curriculum Services

Re: Math Achievement Action Plan

Purpose

To share the Hastings Prince Edward District School Board (HPEDSB) 'All Schools' Math Achievement Action Plan.

Link to Strategic Plan

4.1 *Improve Student Success and Achievement*: Annual increase in the percentage of students meeting the provincial standards in Grades 3, 6, 9, and 10.

Background

The Ministry of Education (MOE) has developed a Math Achievement Action Plan (MAAP) whereby HPEDSB priority schools were identified based upon 2021-2022 EQAO math assessment results (**Appendix A**).

To improve math achievement in these schools, the MOE has provided funding for Math Facilitators to work directly with students and teachers in the identified Grades 3, 6 and 9 classrooms. The MOE funding has also been provided for HPEDSB to purchase digital math tools and to provide an incentive for educators to complete math additional qualifications courses.

Current Situation

The [HPE MAAP](#) and priority school MAAPs include targeted needs (informed by multiple data sources, including EQAO) and contain targeted strategies at the board, school and classroom levels from each of the three priorities found in [Taking Action in Mathematics](#) document;

- Ensuring fidelity of curriculum implementation, and use of instructional and assessment practices with a proven track record for enhancing student achievement,
- Engaging in ongoing learning on mathematics content knowledge for teaching,
- Knowing the mathematics learner, and ensuring mathematical tasks, interventions and supports are relevant and responsive.

Key performance indicators (KPI) are provided as tools to measure results toward improvement in mathematics achievement for each of the nine targeted strategies. Boards are also required to provide a separate Priority School Provincial KPI report to the Ministry which includes data related to level of achievement on math report cards, individual attendance rates equal or greater to 90 percent, and students attitudes and confidence about math.

Next Steps

HPEDSB will be submitting the MAAP three times within the 2023-2024 school year to the MOE for ongoing review and monitoring.

- Initial: November 15, 2023 (Initial Strategies and Key Performance Indicators)
- Progress: March 15, 2024 (Incorporating data from Term 1 / Semester 1)
- Final: July 15, 2024 (Incorporating data from Term 2 / Semester 2)

Appendix A: Overview of HPEDSB Priority Schools

Grade 3 Priority Classrooms	Grade 6 Priority Classrooms	Grade 9 Priority Classrooms
Coe Hill School Deseronto Public School Hermon Public School North Trenton Public School Prince of Wales Public School Queen Victoria School Trent River Public School York River Public School	Bird's Creek Public School Central Hastings School Coe Hill School Deseronto Public School Frankford Public School Hermon Public School Madoc Township Public School Marmora Public School Park Dale School Prince of Wales Public School Prince Charles Public School (T) Prince Charles School (B) Queen Elizabeth School Queen Victoria School Trent River Public School Tyendinaga Public School	Trenton High School North Hastings High School
8 schools 16 educators 321 students	16 schools 29 educators 725 students	2 schools 4 educators 256 students