

# AGENDA

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## Governance and Policy Committee Agenda

November 21, 2023

Item	Responsibility	Page #
1 Call to Order – 3:00 p.m.	Chair	
2 Motion to Convene into a closed Governance and Policy Committee	nil	
3 Reconvene to Public Governance and Policy Committee	nil	
4 Acknowledgement of Traditional Lands	A. Shah	
5 Roll Call	Chair	
6 Approval of Agenda	Chair	
7 Declarations of Conflict of Interest	Chair	
8 Approval of Minutes from previous meetings: (a) October 16, 2023	Chair	2
9 Delegations	nil	
10 Reports from Staff		
(a) New Committee (review responsibilities for members)	K. MacIver	
(b) Recommendation for Trustee Committee Membership	K. MacIver	5
(c) Professional Learning for Trustees	K. MacIver	
• Topics and times		
• Case studies with Tana Turner?		
(d) Draft Agenda		
i) Organizational Board Meeting November 27, 2023	Chair	9
11 Trustee Motions for Consideration (Introduced at a Previous Meeting)	nil	
12 Trustee Notices of Motion (Discussion for next meeting)	nil	
13 Correspondance	Chair	
14 Adjournment	Chair	

**Next scheduled meeting is December 4, 2023, at 3:00 p.m.**

### Upcoming Governance and Policy Committee Meetings:

- **January 15, 2024 at 3:00 p.m.**
- **February 20, 2024 at 3:00 p.m. (Tuesday)**
- **March 18, 2024 at 3:00 p.m.**
- **April 15, 2024 at 3:00 p.m.**
- **May 21, 2024 at 3:00 p.m. (Tuesday)**
- **June 10, 2024 at 3:00 p.m.**

**Members present:** S. Binder, K. Hambly, S. Lewis, S. Maracle, R. Prinzen

**Absent:**

**Student Trustee:** A. Shah

**Resources:** K. Donnell, K. MacIver

**Minutes:** D. Lucas, Executive Assistant, Director's Office

**1. Call to Order**

Chair Binder called the meeting to order at 2:58 p.m.

**2.** Motion to Convene into a closed Governance and Policy Committee meeting - not required.

**3.** Reconvene to Public Governance and Policy Committee meeting - not required.

**4. Acknowledgement of Traditional Lands**

Trustee Prinzen offered the Land Acknowledgement.

**5. Roll Call**

Chair Binder requested a roll call of committee members, all members present.

**6. Approval of agenda**

**Moved:** K. Hambly

**Seconded:** S. Lewis

That the agenda for October 16, 2023 be approved.

**Carried**

**7. Declaration of Conflict of Interest** - none declared

**8. Approval of minutes**

**Moved:** R. Prinzen

**Seconded:** S. Lewis

**That the minutes from September 18, 2023 be approved.**

Trustee Prinzen requested that the minutes be amended to reflect the correct wording of the secondary motion to read as follows:

**Secondary Motion**

**Moved:** R. Prinzen

**Seconded:** K. Hambly

**That the recommendation be postponed until the revisions made to the HPEDSB By-Laws be reviewed with the assistance of a Parliamentarian or Lawyer, prior to the next Governance and Policy Committee meeting.**

**Not Carried**

**Recommendation to approve the minutes from September 18, 2023.**

**Carried**

**9. Delegations - none**

**10. Report from Staff**

**(a) Second review By-Law Revisions**

Director MacIver noted the HPEDSB By-Laws were initially approved in September, 2022. After one year of the HPEDSB By-Laws in place a draft of suggested revisions were reviewed at the September 18, 2023 Governance and Policy Committee, with public notice given at the September 25, 2023 Regular Public Board meeting. Legal counsel also reviewed the suggested HPEDSB By-Law revisions with additional minimal revisions.

**Recommendation**

**Moved: K. Hambly**

**Seconded: S. Lewis**

**The Governance and Policy Committee recommends the Hastings and Prince Edward District School Board approve the revisions to the HPEDSB By-Laws effective October 23, 2023.**

**Carried**

**(b) Second review draft Policy XX: Board Communications and Media Relations  
Recommendation**

Director MacIver noted this policy has been revised with a number of changes. This draft policy was sent out to union leaders and posted on our website for public consultation. Feedback from public consultation was shared with members of the Governance and Policy Committee for consideration. Members of the Governance and Policy Committee reviewed the public consultation feedback, however due to time constraints, a full review of the public consultation feedback did not occur, and this draft policy was deferred to the December 4, 2023 Governance and Policy Committee.

**(c) Second review draft Policy XX: Student Representation on Board - deferred to the December 4, 2023 Governance and Policy Committee**

**(d) First review draft Policy XX: Board Governance - deferred to the December 4, 2023 Governance and Policy Committee**

**(f) Draft Agenda**

(i) Public Board Meeting October 23 2023 highlights:

- Capital and Building Renewal Projects update,
- EQAO Report, and
- Math Achievement Action Plan

**11. Trustee Motions for Considerations – nil**

**12. Trustee Notices of Motion – nil**

**13. Correspondence -** Two non-consent letters were received and acknowledged by Chair Binder. These two letters from parents who do not support the indoctrination of children with radical gender ideology. No action required on these letters.

14. **Adjournment** - the meeting adjourned at 5:33 p.m.

DRAFT

Decision   X   Information   

**To: Governance and Policy Committee**

**From: Katherine MacIver, Director of Education**

**Re: Recommendation for Trustee Committee Membership**

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**Purpose**

This report is to provide the Governance and Policy Committee a list of the trustee membership on committees. This list will be shared with Trustees at the November 27, 2023, Organizational Meeting of the Board.

**Link to Strategic Plan**

1.7 Advocate for public education and demonstrate sound decision making through good governance.

**Background**

HPEDSB By-Laws, section 4.4 Membership on Committees, provides the guidelines for members participating on Committees. Board members submitted their expression of interest for committees they wish to participate in (Appendix A). A draft proposal for 2023-2024 Committee Membership for the upcoming year commencing November 27, 2023, is attached and subject to change.

**Appendices**

Appendix A – Expression of Interest

Appendix B – Draft Proposal 2023-2024 Committee Membership

**Recommendation**

**Moved:**

**Seconded:**

**That the Governance and Policy Committee recommends that the Hastings and Prince Edward District School Board approve the committee membership for the Standing, Statutory, Advisory and External committees with the exception of OPSBA and SEAC, as determined through the Governance and Policy Committee for a period of one year commencing November 27, 2023.**

**Next steps**

This recommendation will go forward to the November 27, 2023, Organizational and Regular Public Board Meeting for final approval on November 27, 2023.

Standing Committees (Minimum of 1 per trustee)			Statutory Committees				
Governance and Policy (Board Chair plus 4 members)	Physical Planning, Finance and Building Committee (minimum of 5 members)	Student Learning, Well-Being and Equity Committee (minimum of 5 members)	SEAC (4 year term)	Audit (3 members)	SAL (2 members and 1 alternate member)	PIC (1 member and 1 alternate member)	A (1 alternate member)
Rachael Prinzen	Rachael Prinzen	Rachael Prinzen	Rachael Prinzen (alt)	Rachael Prinzen			
Stacey Lewis		Stacey Lewis	Stacey Lewis		Stacey Lewis		
	Amanda Robertson			Amanda Robertson			A
	Ernie Parsons (2nd choice)	Ernie Parsons		Ernie Parsons			E
Ron Speck	Ron Speck (2nd choice)	Ron Speck (2nd choice)			Ron Speck	Ron Speck	
Shannon Binder	Shannon Binder		Shannon Binder				
Kandis Hambly (2nd choice)	Kandis Hambly		Kandis Hambly (alt)		Kandis Hambly	Kandis Hambly	
	Erica Charlton	Erica Charlton (2nd choice)				Erica Charlton	
Kari Kramp (2nd choice)	Kari Kramp			Kari Kramp			K
Sandra Maracle (2nd choice)		Sandra Maracle				Sandra Maracle	

## Committee Membership of the Board 2023-2024

<b>Chair of the Board</b>	
<b>Vice-chair of the Board</b>	
<b>Committee of the Whole Board</b>	<b>All members of the Board</b>

### Standing Committees of the Board

<b>Governance and Policy Committee</b> (Chair of the Board plus 4 members)	Shannon Binder Kandis Hambly (2 <sup>nd</sup> choice) Stacey Lewis Kari Kramp (2 <sup>nd</sup> choice) Sandra Maracle (2 <sup>nd</sup> choice) Rachael Prinzen Ron Speck
<b>Physical Planning, Finance and Building Committee</b> (5 members)	Shannon Binder Erica Charlton Kandis Hambly Kari Kramp Rachael Prinzen Amanda Robertson Ron Speck (2 <sup>nd</sup> choice)
<b>Student Learning, Well-Being and Equity Committee</b> (5 members)	Erica Charlton (2 <sup>nd</sup> choice) Stacey Lewis Sandra Maracle Ernie Parsons Rachael Prinzen Ron Speck (2 <sup>nd</sup> choice)

### Statutory Committees of the Board

<b>Audit Committee</b> (3 required) (Chair is elected at the beginning of each fiscal year)	Kari Kramp Ernie Parsons Rachael Prinzen Amanda Robertson
<b>Parent Involvement Committee</b> (1 primary and 1 alternate required)	Erica Charlton Ron Speck Kandis Hambly Sandra Maracle
<b>Special Education Advisory Committee (SEAC)</b> (2 primary and 2 alternates – these positions are a four year term Nov. 2026)	Primary: Shannon Binder Primary: Stacey Lewis Alternate: Kandis Hambly Alternate: Rachael Prinzen
<b>Supervised Alternative Learning (SAL)</b> (2 primary and 1 alternate required)	Kandis Hambly Stacey Lewis Ron Speck

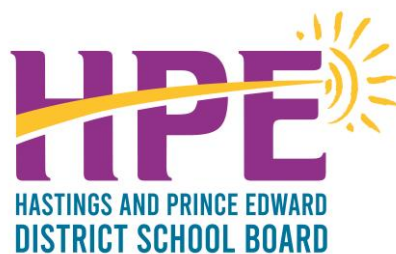
### Administrative Committees of the Board

<b>Accessibility Advisory Committee</b> (1 primary and 1 alternate required)	Kari Kramp Ernie Parsons Amanda Robertson
<b>Equity and Inclusivity Advisory Committee</b> (1 member requested plus Indigenous Trustee)	Kandis Hambly Stacey Lewis Sandra Maracle
<b>Indigenous Education Advisory Committee</b> (1 member requested plus Indigenous Trustee)	Sandra Maracle
<b>Student Discipline Committee</b>	All trustees will be appointed to the Student Discipline Committee, to serve on a rotating basis, with a minimum of three trustees required to conduct a suspension appeal or an expulsion hearing.

### External Committees of the Board

<b>Food for Learning Steering Committee</b> (1 trustee member required)	Kandis Hambly Kari Kramp Ron Speck
<b>Ontario Public School Boards' Association (OPSBA)</b> (1 primary and 1 alternate) will hold this position until May, 2024)	Primary: Trustee Robertson Alternate: Trustee Binder





## AGENDA

### Organizational and Public Board Meeting

Monday, November 27, 2023

Item	Responsibility
1 Call to Order – 6:00 p.m.	Chair
2 Motion to Convene into Closed Committee of the Whole	Chair
3 Reconvene to Regular Public Board Meeting	Chair
4 Acknowledgement of Traditional Lands	E. Charlton
5 Presentation:	nil
6 Roll Call	Chair
7 Approval of Agenda	Chair
8 Declarations of Conflict of Interest	Chair
9 Consent Agenda Items	Chair
(a) Public Board Meeting, October 23, 2023	
(b) Inaugural Board Meeting, November 20, 2023	
(c) Committee Meeting Minutes (for information only)	
i. Audit Committee September 20, 2023	
ii. Student Learning, Well-Being, and Equity October 2, 2023	
iii. Physical Planning, Finance and Building October 10, 2023	
iv. Governance and Policy October 16, 2023	
v. Parent Involvement Committee October 18, 2023	
vi. Special Education Advisory Committee October 26, 2023	
10 Rise and Report from Committee of the Whole:	Vice-chair
(a) Public Session held on October 24, 2023	
i. Recommendations from Committee of the Whole	
(b) Closed session held on November 6, 2023	
11 Report from Trustees appointed to External Organizations	
(a) Ontario Public School Board Association (OPSBA)	A. Robertson
(b) Food for Learning	Past Rep. R. Speck
12 Standing Committee Reports	
(a) Governance and Policy Committee November 21, 2023	Chair
i. Recommendation for Trustee Committee Membership	
ii. Election for chair and vice-chair for the Physical Planning, Finance and Building Committee	
iii. Election for chair and vice-chair for the Student Learning, Well-being, and Equity Committee	
(b) Physical Planning, Finance and Building Committee November 13, 2023	Past Chair Kramp
(c) Student Learning, Well-Being, and Equity Committee November 6, 2023	Past Chair Lewis
i. Recommendation for Change in School Year Calendar	
ii. Recommendation for Social Media Mass Tort	

## AGENDA

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|----|---|-------------------------|
| 13 | Statutory Committee Reports   |                         |
|    | (a) Audit Committee   |                         |
|    | i. Recommendation for the 2022-2023 Audited Consolidated Financial Statements & Auditors Report         | Past Chair A. Robertson |
|    | (b) Board Student Discipline Committee - nil  |                         |
|    | (c) Parent Involvement Committee – November 15, 2023  | Past Rep. R. Speck      |
|    | (d) Special Education Advisory Committee – November 23, 2023  | S. Lewis                |
|    | (e) Supervised Alternative Learning Committee – November 1 & 15, 2023                                   | Past Rep. K. Hambly     |
| 14 | Advisory Committee Reports  |                         |
|    | (a) Accessibility Advisory Committee - nil  |                         |
|    | (b) Equity and Inclusivity Advisory Committee - nil   |                         |
|    | (c) Indigenous Education Advisory Committee – nil   |                         |
|    | (d) Student Voice Committee   | Student Trustees        |
| 15 | Ad Hoc Committee Report - nil   | nil                     |
| 13 | Chair's Report  | Chair                   |
| 14 | Director's Report   | K. MacIver              |
|    | (a) Director's Annual Report  |                         |
| 15 | HPEDSB Staff Reports - nil  | nil                     |
| 16 | Calendar of Events – December 2023  | Chair                   |
|    | <b>Trustee Events:</b> Public Education Symposium Jan. 25-26, 2024, registration will open in November. |                         |
|    | <b>Committee Meetings:</b>  |                         |
|    | (a) December 4, 2023 Governance and Policy Committee  |                         |
|    | (b) December 7, 2023 Special Education Advisory Committee   |                         |
|    | (c) December 11, 2023 Physical Planning, Finance and Building Committee                                 |                         |
|    | (b) December 11, 2023 Regular Public Board Meeting  |                         |
|    | <b>Public School Events:</b>  |                         |
|    | (a)   |                         |
| 17 | Correspondence- nil   | Chair                   |
| 18 | Unfinished Business - nil   | Chair                   |
| 19 | Trustee Motions for Consideration - nil   | Chair                   |
| 20 | Trustee Notice of Motion - nil  | Chair                   |
| 21 | Adjournment   | Chair                   |