

Administration and Trustees Present:

Katherine MacIver, Director of Education
Debbie Lucas, Executive Assistant, Director of Education
Tina Elliott, Superintendent of Education, Curriculum Services
Trustee Charlton, Belleville/Thurlow
Trustee Prinzen, North Prince Edward
Trustee Speck, North Hastings

Kathryn Acorn, Principal, CML Snider School
Clinton Breau, Principal, Trent River Public School
Jennifer Hawkins, Principal Tyendinaga Public School
Twyla Jackson, Principal, Sophiasburgh Central School
Carla McFarlane, Principal, Deseronto Public School
Tanya Whitaker, Principal, Prince Charles Belleville
Amy Woodland, Principal, Queen Elizabeth Public School

Members Present:

Alison Kelly, Athol-South Marysburgh Public School
Jessica Guan, Bayside Public School
Amani Sharma, Bayside Public School
Christina Switzer, Bayside Public School
Jennifer McIlreath, Bayside Secondary School
Mal Jaskulski, CML Snider Public School
Danielle Shelley, Deseronto Public School
Marc Henshaw, Eastside Secondary School
Erin McLeod, Foxboro Public School
Jamie McFadden, Frankford Public School
Amanda Vint, Frankford Public School
Steve Ellsworth, Harmony Public School
Darrell Mast, Harry J. Clarke Public School
Melanie Fida, Kente Public School
Laura Lunn, Maynooth Public School
Martina Hill, North Hastings High School
Carly Penwell, North Trenton Public School
Patricia Blanc, Prince Charles Public School Belleville
Christina Beeston, Prince Charles Public School Trenton
Kate Vader, Prince Edward Collegiate
Evan Little, Queen Victoria School
Lindsey van de Keene, Sophiasburgh Central School
Harley Hill, Susanna Moodie Elementary School
Ashlea Fox, Tweed Elementary School
Crystal Rawson, Trent River Public School
Aaron Bucci, school unknown
Dylan Di Berto, school unknown
Sarah Phillips, school unknown

1. Director MacIver called the meeting to order at 6:00 p.m. and welcomed everyone to the Parent Involvement Committee.
2. Director MacIver offered the land acknowledgement.

3. **Election of Chair/Co-Chair** – Director MacIver thanked former Co-chairs Nancy Cherwinka and Jamie McFadden for Co-chairing last year. Director MacIver noted that the chair/co-chair position are unoccupied at this time and asked if there is anyone willing to be Chair/Co-chair for the upcoming school year. Alison Kelly nominated herself for either position of Chair/Co-chair, Harley Hill seconded the nomination. Harley Hill nominated himself for Chair, Alison Kelly seconded the nomination. Director MacIver asked a third time, no further nominations came forward and who would like to Chair the remainder of this meeting, Alison Kelly stepped forward to Chair the remainder of this meeting. Harley and Alison, both introduced themselves to the group.

4. **Approval of Agenda**

Moved: J. McFadden
Seconded: P. Blanc

That the agenda for the October 18, 2023 Parent Involvement Committee be approved.

Carried

5. **Declarations of Conflict of Interest** – Jamie McFadden noted that she is an employee of the Board but is attending the meeting as a parent of Frankford Public School. Director MacIver thanked Jamie for noting this, as there is a clause for anyone who is a staff member attending as a parent, this should be documented in the minutes.

6. **Approval of Minutes**

Moved: P. Blanc
Seconded: M. Nurse

That the minutes from the May 30 2023 Parent Involvement Committee be approved.

Carried

7. **Trustee Report** - Trustee Speck provided the following highlights as follows:

- HPEDSB welcomed new Student Trustees for the 2023-2024 school year, Clara Vance from North Hastings High School representing Indigenous Students, Aashvi Shah from Centennial Secondary School and returning for a second year, Julia Webster from Eastside Secondary School,
- HPEDSB announced that Superintendent of Business Services, Nick Pfeiffer would be retiring in July, Narin Kishinchandi has been hired as Superintendent of Business Services,
- reviewed the Student Achievement Plan, with the passing of *Better Schools and Student Outcome Act 2023*, the regulation is very specific to student achievement that provides three priorities, which are:
 - student achievement of learning outcomes and core readiness skills,
 - preparation for student success, and
 - student engagement and well-being.these three priorities are embedded within our 2020-2025 Strategic Plan
- HPEDSB had a very extensive successful summer learning program, K-12 virtual and in-person learning,
- the Food for Learning Committee which reviewed applications for equipment from approximately 27 schools,
- The Province of Ontario announced \$5.5M to support nutritional programs throughout Ontario, HPEDSB will receive approximately \$75,000, which will be used to purchase food for nutrition programs within our schools.
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8. Staff Reports

- (a) **Overview of the Learning Priorities – Math, Reading, De-Streaming** - Superintendent Elliott identified key actions for improving student achievement that align with the three regulated Ministry of Education priorities for achievement mandated with the passing of *The Better Schools and Student Outcomes Act, 2023*, which are:

- Achievement of Learning Outcomes in Core Academic Skills,
- Preparation of Students for Future Success, and
- Student Engagement and Well-being

To review the entire report submitted, click [here](#) and go to page 5.

- (b) **PRO Grant Funding 2023-2024** - Director MacIver referred to Report 8(b) in the agenda package and highlighted a couple of key items:

- \$23,000 has been allocated to Parent Reaching Out (PRO) opportunities,
- application form has been refined to ensure that the all-funding criteria is covered,
- schools can submit applications for one or more projects up to a maximum of \$1,000,
- projects must focus on “increasing parent engagement and access to schools to connect with their child(rens) learning”,
- provided a list of former projects has been shared for schools to refer to get ideas for their school,
- deadline to submit applications is November 30th,
- a sub-committee will be selected and review the applications and suggested that a sub-committee be formed at this time.

Co-chair Kelly asked if there are any volunteers who would like to participate on this sub-committee to review the applications. Harley Hill, Amani Sharma, Marc Henshaw, Jamie McFadden, Ashlea Fox, and Martina Hill volunteered to be on the sub-committee. A meeting will be scheduled for the first week of December for the sub-committee to review and approve applications, schools will be notified the following week.

Superintendent Elliott also noted that last year the Curriculum Services team received requests to help support school councils on projects supporting math learning. Curriculum Services would be happy to assist.

- (c) **Athletics Funding** – Director MacIver noted that there was a miscommunication regarding district athletics and questions around school athletics. With proper consultation, the Senior Team is taking steps to ensure this doesn't happen in the future, HPEDSB was able to reinstate those activities.

- (d) **Fundraising Ideas** – Director MacIver shared a list of fundraising activities that was put together last year by the former co-chairs. To review the list, click [here](#) and go to page 8.

- (e) **Director of Education Update** – Director MacIver provided highlights on a number of items happening throughout the Board:

- Trustee Speck and Superintendent Elliott touched base in regard to Bill 98, *Better Schools and Student Outcomes Act, 2023*, the Board's intense focus regarding these priorities are literacy, math and de-streaming to ensure students have the skills and credits to be successful,
- reviewing school boundaries, some of our schools are meeting or exceeding projected enrolment. There were a number of engagement opportunities in the Spring, no decisions made at this time, committees will be formed to do working groups to look at what the options are and the best way to move forward,
- provided an update on the lack of province wide education funding, particularly in transportation. HPEDSB will be doing a deep dive into funding formulas and dollars received from the Ministry of Education, specifically around special education and transportation, to ensure the students get what they need,
- HPEDSB welcomed 55 International Students, from 11 countries, HPEDSB has a very robust International Student Program, none of this would be possible without the help of our homestay families,

- staffing levels continue to be an ongoing problem, at this time we currently have enough staff and our job fill rate is better than we experienced last year,
- release of Bill 98 revised Ontario College of Teachers (OCT) to allow transitional teachers to be certified to teach, student teachers who are in their final year of schooling and have 30 credits of university and a minimum of 40 hours of practicum experience in classrooms, can now apply to be recognized as a teacher by OCT, so we can hire them into our classroom,
- continue to work collaboratively with the Health Unit as respiratory and flu season is here, there will be some clinics in our schools to make sure all immunizations are kept up to date,
- school website project should be complete by end of October,
- Safe schools reporting tool will be launched in our schools, this reporting tool for parents will be an easy way to log into and provide the absence of a student. This program will call every family in a matter of minutes and notify that a student is absent, good safety tool, look forward to feedback from our parent/council members,
- Mobilization Outreach dollars has been issued to all schools, check with your office to ensure funds have been received,
- revisiting school council chair email and pic email addresses to be used, once updates have been complete, PIC members will have access to this email address for all communications, i.e., agendas, minutes, etc. These email addresses are underneath HPEDSB's firewalls and system, therefore much safer from a security point of view.

A question was asked about the release of the safe school app for all schools. Director MacIver noted that this app should be up and running for all schools before the end of year. A question was asked if transportation routes are still being reviewed for changes in the North. Director MacIver noted that we need more conversations with childcare partners as well as co-terminus board, no final decisions have been made. A question was asked about the status for the walking path that was to be built for students while walking to Bayside Public School. Director MacIver noted that the quote that was provided was more than the original estimates, therefore a tender process would be required. Director MacIver committed to have Facility Services provide a report to school councils to advise families the plan for the upcoming winter season.

9. Notice of Motion - nil

10. Correspondence - nil

11. Meeting adjourned at 7:07 p.m.