



AGENDA

Physical Planning, Finance and Building Committee Public Meeting Agenda

February 12, 2024

Item	Responsibility	Page #
1 Call to Order – 3:30 p.m.	Chair Kramp	
2 Acknowledgement of Traditional Lands	Trustee Hambly	
3 Roll Call	Chair Kramp	
4 Approval of Agenda	Chair Kramp	
5 Declarations of Conflict of Interest	Chair Kramp	
6 Delegations - nil		
7 Consent Agenda Items	Chair Kramp	2
(a) Approval of public minutes dated January 8, 2024		
8 Staff Reports		
(a) Building Renewal Project Plan	K. MacIver/K. Horrigan	4
(b) Enrolment Projections Update	D. McFarlane/K. Horrigan	6
(c) Review Budget Risks for Upcoming Year	K. MacIver	9
(d) Establish Budget Guidelines and Priorities	K. MacIver	11
(e) Review Budget Process, Information and Documents	K. MacIver	24
(f) North Hastings Schools' Bell Times	K. MacIver	50
(g) Accumulated Surplus Position of Ontario School Boards	K. MacIver	51
9 Trustee Motions for Consideration – nil		
10 Trustee Notices of Motion – nil		
11 Adjournment	Chair Kramp	

Members present: E. Charlton (Vice-Chair), K. Hambly, K. Kramp (Chair), E. Parsons, A. Robertson, J. Webster (Student Trustee)

Regrets: T. Rodgers

Absent: None

Guests:

Resources: K. Donnell, K. Horrigan, N. Kishinchandani, K. MacIver, D. McFarlane

Minutes: J. McLaren, Executive Assistant

1. Call to order

The meeting was called to order at 3:30 p.m. by Chair Kramp.

2. Acknowledgement of Traditional Lands

Trustee Charlton offered the Land Acknowledgement.

3. Roll Call

Chair Kramp requested a roll call of Trustees.

4. Approval of agenda

Moved: A. Robertson

Seconded: K. Hambly

That the agenda be approved for Monday, January 8, 2024.

To approve the agenda as amended to include Item 8(e) Extension of Agreement of Purchase and Sale – Queen Elizabeth Picton.

Carried

5. Declarations of Conflict of Interest

None.

6. Delegations

None.

7. Approval of Minutes from Previous Meeting

Moved: K. Hambly

Seconded: A. Robertson

That the minutes of the Monday, December 11, 2023 meeting be approved.

Carried

8. Staff Reports

Budget Process and Timelines

Superintendent Kishinchandani referred to Report 8(a), dated January 8, 2024.

Clarification/discussion items included:

- Trustees asked questions regarding community consultation, HPEDSB's use of ThoughtExchange, and what advantages/disadvantages the tool offered, which Superintendent Kishinchandani and K. Donnell, Communications and Privacy Manager, answered. It was noted

ThoughtExchange is good for crowdsourcing and determining best ratings for scenarios. HPEDSB is working to establish the path forward for this year's budget process.

- Trustees inquired about opportunities to educate the community on how funding is spent, which Director MacIver responded that budget information can be found on the website and HPEDSB will strive to make it as user-friendly as possible.

Investment Report

Superintendent Kishinchandani referred to Report 8(b), dated January 8, 2024.

Clarification/discussion items included:

- Trustees asked questions about the investment funds and whether they can be included in budget for spending, which Superintendent Kishinchandani responded to that the amounts are earmarked for specific spending needs (i.e. school investments and bursary funds).

Education Centre Air Quality Testing Updates

Superintendent Kishinchandani and K. Horrigan, Senior Manager, Facility Services, referred to Report 8(c), dated January 8, 2024.

Clarification/discussion items included:

- Trustees inquired about remediating costs and the budget implications, which K. Horrigan, Senior Manager of Facility Services responded to. Costs will be determined through the scope of work and budgets are set aside for maintenance-related work at the Education Centre.

Transition Plan to Easthill Elementary School

Superintendent Kishinchandani and K. Horrigan, Senior Manager, Facility Services, referred to Report 8(d), dated January 8, 2024.

Clarification/discussion items included:

- Trustees asked about the timeline of the transition plan, which K. Horrigan, Senior Manager of Facility Services responded that the work (including demolition, abatement and grounds work) would take approximately 4 months and is dependent on a potential tendering process.
- Trustees asked questions regarding the cost to retender the project, which K. Horrigan, Senior Manager of Facility Services answered. HPEDSB is working with the current contractor to determine any changes to costs and if a portion would be retendered.

Extension of Agreement of Purchase and Sale - Queen Elizabeth Picton

Superintendent Kishinchandani provided a verbal update on Item 8(e) regarding the sale of Queen Elizabeth Picton. A 90-day extension has been requested, which HPEDSB has granted. The new timeline is March 11, 2024.

9. Trustee Motions for Consideration (Introduced at Previous Meeting)

None.

10. Trustee Notices of Motion (Discussion for Next Meeting)

None.

11. Adjournment

The meeting adjourned at 4:11 p.m. The next meeting will be on Monday, February 12, 2024.

Decision __ Information X

To: Physical Planning, Finance and Building Committee

From: Katherine MacIver, Director of Education
 Kim Horrigan, Senior Manager, Facility Services

Re: Building Renewal Multi-Year Project Plan

Purpose

To provide an update related to building renewal.

Link to Strategic Plan

5.3 "Ensure Responsible Communication" - Improve public relations by providing information that is timely, transparent, and accessible for all.

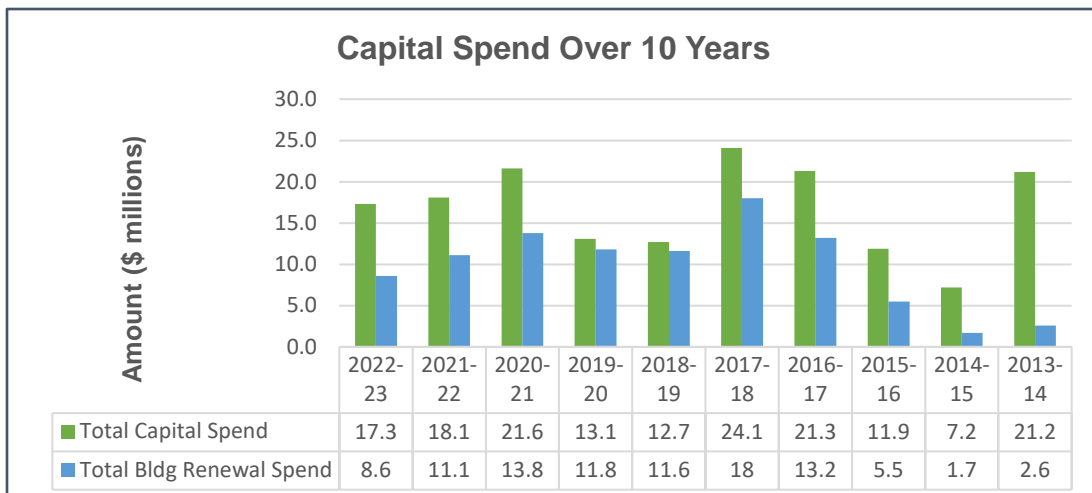
Background

The Ministry of Education provides annual funding to support the revitalization and renewal of aged building components that have exceeded or will exceed their useful life cycle, as outlined in [Ministry of Education Memorandum 2023:B07](#).

A significant portion of the funding provided by the Ministry of Education is aligned to address primarily renewal needs. These needs are identified through the Condition Assessment Program and the Ministry’s direction to focus on major building components and systems. This includes: the building substructure (i.e. foundation, basement walls); the building shell/superstructure (i.e. roof, exterior walls, and exterior windows) and systems (i.e. HVAC, plumbing, fire protection, communications) that have been identified as having reached their lifespan.

Investments in new, expanded, and renewed facilities create great places to learn and teach that are healthy and safe for students and staff.

The chart below illustrates HPEDSB’s capital spend over a period of ten (10) years which includes capital priorities spending, all other funding sources and building renewal funding. The building renewal spend includes School Condition Improvement (SCI) and School Renewal Allocation (SRA funding).



Current Situation

School buildings and associated infrastructure represent a significant resource that must be maintained.

The average age of schools is 62 years, resulting in a 5-year board wide renewal cost of approximately \$215.6 million. Approximately \$17.3 million of work was completed in 2022-2023 as the total capital spend. Contractor availability, supplies/materials availability and COVID-19 protocols did have some impact on the number and timing of projects completed.

The purpose of the plan is to highlight proposed renewal projects under the following critical areas consistent with the direction from the Ministry related to funding allocations. Key areas of focus include:

Accessibility	Heating	Site Improvements
Air Conditioning	Interior Renovations	Structural
Code/Regulatory/Compliance	IT systems	Ventilation
Doors	Life Safety Systems	Windows
Electrical/Lighting	Plumbing	
Energy/Controls Systems	Roofing	

The updated Building Renewal Multi Year Project Plan will be presented to the Physical Planning, Finance and Building Committee in March.

Decision __ Information X

To: Physical Planning, Finance and Building Committee

From: Darren McFarlane, Superintendent of Human Resources
Kim Horrigan, Senior Manager, Facility Services

Re: Enrolment Projections Update

Purpose

To provide updated enrolment projections for 2024-2025 that are used as the basis for planning.

Link to Strategic Plan

5.3 "Ensure Responsible Communication" - Improve public relations by providing information that is timely, transparent, and accessible for all.

Background

Ministry of Education documents and funding require the development of a report to assist with planning for effectively rightsizing and managing excess capacity in schools, as well as enrolment pressures in schools. School boards are expected to have planning documents that address the future needs of students in order to provide appropriate programming and facilities. By responsibly managing school space, including excess space, education funds can be focused on student achievement.

The current [Long-Term Capital and Accommodation Plan](#) provides projected enrolment data, demographics, information about schools and community use of schools, and transportation. This plan is updated periodically. With recent changes in population and demographics that impact enrolment, this plan is being updated annually to reflect current data.

Current Situation

Hastings and Prince Edward District School Board is experiencing enrolment pressures in some areas of the board. HPEDSB plans for the need to accommodate enrolment changes through measures such as attendance boundary changes, school consolidations, program changes, grade changes, and temporary accommodation. Factors impacting school enrolment include changes in curriculum, program demands, student enrolment, community demographics, facility needs, and other factors.

Appendix A contains recent enrolment projections for 2024-2025, as prepared in collaboration with Watson & Associates Economists Ltd.

The long-term projections are being revised to include the most recent growth data collected from municipal partners, and an updated Long-Term Capital and Accommodation Plan that incorporates this information will be presented to the Physical Planning, Finance and Building Committee in March.

This data will also be considered when preparing our system enrolment projections for the coming school year that inform staffing, school budgets and other planning aspects.

Appendices

Appendix A: Updated Enrolment Projections – 2023-2024

Elementary - October 31, 2023 (OnSIS)												
School	JK	K	1	2	3	4	5	6	7	8	14	Total
Athol-South Marysburgh Public School	11	20	14	10	21	18	16	24	6	14		154
Bayside Public School	31	46	19	35	32	51	73	63	0	0		350
Bayside Secondary School - Elementary	0	0	0	0	0	0	0	0	89	92		181
Birds Creek Public School	15	25	12	22	17	10	6	10	0	0		117
C.M.L. Snider School	26	24	17	28	32	21	27	24	28	23		250
Centennial Secondary School - Elementary	0	0	0	0	0	0	0	0	55	70		125
Central Hastings School - Elementary	27	24	38	30	37	25	53	40	54	47		375
Coe Hill School	3	13	5	6	10	12	11	9	0	0		69
Deseronto Public School	13	14	16	13	18	20	15	20	20	12		161
Foxboro Public School	30	41	53	47	47	43	43	38	29	40		411
Frankford Public School	25	40	31	32	33	24	36	36	30	32		319
Harmony Public School	65	73	83	77	89	70	85	66	77	76		761
Harry J. Clarke Public School	54	55	42	61	58	62	71	72	59	73		607
Hermon Public School	15	8	18	14	10	5	7	6	0	0		83
Kente Public School	25	25	25	20	24	23	15	17	36	41		251
Madoc Township Public School	21	19	22	24	26	16	19	20	25	16		208
Marmora Public School	37	37	23	31	26	26	29	34	26	37		306
Massassaga-Rednersville Public School	22	18	21	28	19	19	16	21	0	0		164
Maynooth Public School	10	6	11	10	16	19	12	15	0	0		99
North Hastings High School - Elementary	0	0	0	1	0	1	1	4	91	90		188
North Trenton Public School	12	11	18	11	12	9	10	9	0	0		92
Park Dale School	30	31	33	45	34	26	38	32	35	29		333
Prince Charles Public School (TR)	31	28	28	36	22	42	33	40	0	0		260
Prince Charles School (BV)	35	42	54	43	35	42	42	42	0	0		335
Prince Edward Collegiate Institute - Elementary	66	61	62	54	52	77	59	54	66	70		621
Prince Of Wales Public School	31	42	28	36	26	39	43	30	34	43		352
Queen Elizabeth School (BV)	12	14	13	19	21	14	19	16	71	49		248
Queen Victoria School	35	38	27	27	31	16	27	20	0	0		221
Sir John A. Macdonald School	29	32	36	29	32	38	26	34	0	0		256
Sophiasburgh Central School	12	20	21	16	18	13	11	19	8	9		147
Stirling Public School	60	69	67	72	75	63	73	73	73	75		700
Susanna Moodie Elementary School	25	29	28	39	30	28	27	20	40	40		306
Trent River Public School	55	60	70	67	62	52	56	49	0	0		471
Trenton High School - Elementary	0	0	0	0	0	0	0	0	106	110		216
Tweed Elementary School	36	32	46	43	29	34	56	36	33	35		380
Tyendinaga Public School	25	35	36	29	36	29	38	43	40	31		342
V.P. Carswell Elementary School	18	25	23	12	16	15	17	17	0	0		143
York River Public School	14	20	22	23	20	19	44	40	0	0		202
Total Elementary	956	1,077	1,062	1,090	1,066	1,021	1,154	1,093	1,131	1,154		10,804

Source: Hastings & Prince Edward DSB October 31, 2023 Enrolment Statistics Report (Enrolment Stats by Grade and School).

Secondary - October 31, 2023 (OnSIS)					
School	9	10	11	12	Total
Bayside Secondary School	252	243	219	245	959
Centennial Secondary School	203	254	235	237	929
Central Hastings School	119	115	107	103	444
Eastside Secondary School	239	239	243	229	950
North Hastings High School	123	100	105	107	435
Prince Edward Collegiate Institute	108	130	137	146	521
Trenton High School	118	129	125	121	493
Total Secondary	1,162	1,210	1,171	1,188	4,731

Source: Hastings & Prince Edward DSB October 31, 2023 Enrolment Statistics Report (Enrolment Stats by Grade and School).
 Note: Enrolment figures are based on Headcounts as of October 31, 2023

2024/25 Staffing Projections (Elementary)											
School	JK	K	1	2	3	4	5	6	7	8	Total
Athol-South Marysburgh Public School	24	12	19	14	10	17	17	15	24	5	157
Bayside Public School	26	31	50	20	37	80	49	72	0	0	365
Bayside Secondary School - Elementary	0	0	0	0	0	0	0	0	76	88	164
Birds Creek Public School	13	15	26	12	22	16	7	6	0	0	118
C.M.L. Snider School	26	27	23	18	28	28	22	28	22	27	248
Centennial Secondary School - Elementary	0	0	0	0	0	0	0	0	66	63	130
Central Hastings School - Elementary	31	29	24	38	29	47	25	53	43	55	373
Coe Hill School	5	3	13	6	6	10	12	11	0	0	66
Deseronto Public School	13	13	15	15	13	18	21	15	21	19	163
Foxboro Public School	58	31	43	53	47	42	43	43	39	31	430
Frankford Public School	23	25	41	33	32	28	24	36	36	30	308
Harmony Public School	68	68	74	83	77	86	74	85	67	78	758
Harry J. Clarke Public School	58	57	57	40	63	70	63	70	72	56	605
Hermon Public School	14	17	8	19	13	10	5	6	0	0	92
Kente Public School	19	27	26	26	20	23	25	16	40	35	257
Madoc Township Public School	15	22	21	22	25	23	16	19	19	25	208
Marmora Public School	32	41	36	22	31	23	26	29	34	26	301
Massassaga-Rednersville Public School	31	23	18	21	26	15	19	15	0	0	168
Maynooth Public School	12	12	6	12	10	16	16	12	0	0	97
North Hastings High School - Elementary	0	0	0	0	0	0	0	0	84	92	176
North Trenton Public School	9	12	11	16	11	12	8	10	0	0	90
Park Dale School	40	32	29	33	43	29	26	40	31	35	337
Prince Charles Public School (TR)	24	34	27	28	40	24	38	32	0	0	248
Prince Charles School (BV)	30	34	40	52	44	33	43	41	0	0	316
Prince Edward Collegiate Institute - Elementary	54	73	64	62	54	68	75	60	55	67	632
Prince Of Wales Public School	35	32	40	29	36	23	38	44	27	34	338
Queen Elizabeth School (BV)	16	12	14	12	18	21	15	20	45	67	240
Queen Victoria School	35	34	38	26	26	30	15	27	0	0	231
Sir John A. Macdonald School	29	29	34	36	28	29	37	27	0	0	249
Sophiasburgh Central School	8	13	21	21	16	16	13	11	18	8	146
Stirling Public School	51	63	70	70	74	66	66	74	71	72	677
Susanna Moodie Elementary School	22	28	30	27	41	26	28	28	23	46	300
Trent River Public School	47	63	58	69	68	59	55	58	0	0	477
Trenton High School - Elementary	0	0	0	0	0	0	0	0	109	105	214
Tweed Elementary School	43	38	32	46	43	29	33	57	36	33	389
Tyendinaga Public School	33	26	35	36	29	34	29	36	41	40	340
V.P. Carswell Elementary School	20	19	25	24	12	14	15	17	0	0	146
York River Public School	17	15	19	23	22	21	25	44	0	0	186
Total Elementary	980	1,009	1,088	1,065	1,091	1,085	1,024	1,158	1,099	1,139	10,738

Source: Watson & Associates Economists Ltd., January 31, 2024
 Note: Single Year Projection for Staffing purposes, excludes growth.

2024/25 Staffing Projections (Secondary)					
School	9	10	11	12	Total
Bayside Secondary School	219	266	250	230	964
Centennial Secondary School	222	213	262	237	934
Central Hastings School	138	118	109	109	474
Eastside Secondary School	227	236	260	250	973
North Hastings High School	117	122	98	112	449
Prince Edward Collegiate Institute	133	108	128	148	517
Trenton High School	121	116	129	131	496
Total Secondary	1,177	1,178	1,235	1,217	4,808

Source: Hastings & Prince Edward DSB October 31, 2023 Enrolment Statistics Report (Enrolment Stats by Grade and School)
 Note: Single Year Projection for Staffing purposes, excludes growth.

To: Physical Planning, Finance and Building Committee

From: Katherine MacIver, Director of Education

Re: Budget Risks

Purpose

To provide the basis for discussion about risks to consider when developing the 2024-25 budget.

Link to Strategic Plan

5.3 "Ensure Responsible Communication" - Improve public relations by providing information that is timely, transparent, and accessible for all.

Background

Risks represent uncertainty in either process or outcome and can be either negative (threat) or positive (opportunity). Risk is the product of likelihood and impact (consequence). The greatest risks are those that are highly likely and have high impact.

Risks can be managed using response strategies that include mitigation (reduce the risk), transference (move the risk elsewhere, i.e., insurance), avoidance (don't do that, i.e., limit certain types of activities), and acceptance (it's important so do it and accept the risk). Risk management starts with risk identification.

By identifying risks that could impact a plan and deciding on how to manage those risks, the outcomes can be improved. Put simply, understanding what can derail the plan is helpful in managing risks that cause such divergence to a more positive result.

Current Situation

The budget for 2024-25 is in the initial stages of planning and development. A budget can be viewed as a short-term route on a larger map. The 2020-25 Strategic Plan forms the larger framework within which the budget will operate. The budget should support the strategic priorities and move the board closer to the desired strategic outcomes.

An overview of board risks and budget risks are:

Strategic Risk

- Health and Security - Student Health and Safety
- Instruction and Schools – Curriculum Changes and related Academic Programming
- Governance – Governance Structures and Processes
- Governance - Strategic Planning
- Oversight - Project Management
- Human Resources – Attendance Management
- Information Technology - Information Management
- Reputation

Budget Risk

- Enrolment Projections
- Staffing Requirements
- Revenue and Funding Projections
- Supply Costs
- Transportation
- Boundary Review Implementation
- Contingency

Current Issue

Each year brings a unique set of circumstances, opportunities, and challenges with regards to developing a budget. The current context leads to key budget risks for 2024-25.

Context

The context for the development of the 2024-25 budget includes:

- An unknown funding model anticipated for mid-April with announcements of PPFs - speculate similar to 2023-2024 levels
- A new team (SBO and Academic SO) with key responsibilities to budget process
- New tools (Staffing Plus, Power BI, google) to provide data-based decision support
- Stable collective agreement with CUPE and continued negotiations with ETFO and OSSTF with additional employee groups to come
- Evolving trend of employee absences that significantly exceed supply funding
- Evolving and continuing cyber security threats
- New challenge of AI to teaching and learning in addition to security, integrity, etc.
- Continued implementation of board initiatives such as GOTO project, ERP project, plus continuing to support recent initiatives such as Aspen
- Ongoing student achievement efforts and results
- Enrolment and accommodation pressures and upcoming plans to address them (portables, boundary changes, construction)
- Technology in schools, including aging smartboards and Chromebooks
- Rising legal fees (labour negotiation, other)

Key Budget Risks for 2024-25

- Supply costs – staff shortages and unfilled absences
- Staffing – staffing levels set before funding is known
- Transportation – opportunity to reduce expenses, unknown funding
- Funding – unknown at this time
- Inflation – high rate affects many costs and funding has not matched inflation rate in recent years (utilities, texts, supplies, materials)
- Public confidence and understanding of funding model
- Flexibility to meet shifting needs/demands
- Other unknowns

Decision __ Information X

To: Physical Planning, Finance and Building Committee

From: Katherine MacIver, Director of Education

Re: Establish Budget Guidelines and Priorities in Alignment with the Strategic Plan and Needs

Purpose

To provide the basis for discussion about priorities to consider when developing the 2024-25 budget.

Link to Strategic Plan

5.3 "Ensure Responsible Communication" - Improve public relations by providing information that is timely, transparent, and accessible for all.

Background

The use of budget priorities allows planned expenses to be aligned to available resources to support the most important work of the board and will avoid trying to do too many things at the same time. These priorities form a framework that guides resource allocation decisions as the budget is developed.

For 2023-2024, priorities were identified to raise the achievement bar for EACH student in reading, mathematics and destreaming. An implementation plan refined the focus to:

- Primary Reading
- Grades 3, 6, and 9 Math
- Credit Accumulation in Grade 9

The 2020-25 Strategic Plan identifies the following goals:

- Improve Student Success and Achievement
- Foster a Culture of Excellence and High Expectations
- Promote Safety and Well-Being
- Strengthen Community through Equity and Social Justice
- Ensure Responsible Communication

The 2023-2026 Minister of Education's priorities as set through Reg 224/23 include:

- Learning Outcomes: Supporting students to succeed in core academic skills, focusing on reading, writing and math. Indicators would include the results of recent Education Quality and Accountability Office (EQAO) assessments.
- Preparing Students for the Future: Providing students with the skills needed to succeed in life, including in the skilled trades. Indicators would include credit accumulation, graduation rates and enrollment in certain courses and job skills programs.

- Student Engagement & Well-Being: Ensuring students are engaged in a safe and supportive learning environment that leads to graduation, higher learning and employment. Indicators would include student attendance and suspension rates.

Current Issue

Public Consultation

A public consultation on budget priorities was conducted using ThoughtExchange for the period January 25 to February 4, 2024. There were 532 participants with 367 thoughts. The majority (61%) of the public participation in the consultation was from parents/guardians.

The consultation led with the question: “As senior staff at HPEDSB plan the budget for the next school year, the three focus areas are: reading, math and credit accumulation. Is there an additional focus area you believe needs to be prioritized?”



A summary of the public consultation is shown in Appendix A.

The main additional priorities/focus areas arising from the public consultation are:

- More EA support in classrooms at all grades
- Life Skills
- Music & Arts
- Technology
- Reduce class sizes

Budget Priorities

Management has reviewed budget context and risk and has developed a preliminary list of priorities to consider for the 2024-25 budget:

- Student Achievement - Supporting classroom teachers to increase student success and wellbeing
- Balanced budget – conservative assumptions in enrolment and staffing
- Balanced budget – requires expense rationalization to align with priorities
- Student safety and associated supports
- Stabilizing absence replacement (supply) costs
- Progressively optimizing transportation costs
- Equity - strengthen EDI, use data to support student success and access to programs
- Indigenous education - commitment to reconciliation and excellence
- Leadership – support capacity development and succession planning across entire organization
- Staff – support capacity development for student achievement and wellbeing
- Operations – improve efficiencies through ERP (automation, processes) and reduce risks (cyber security, automation)
- Decision support – access and analyze high-quality data
- Space in schools – use of space, school capacity issues, planning
- Adaptability - be responsive to shifts in context and environment
- Human Resources – well-being, absence management, recruitment

- Technology program renewal
- Others - ?

This preliminary list of budget priorities will be refined to key priorities that focus the work and will guide the allocation of resources to support that work.

Next Steps

To enhance public and staff knowledge of budget issues and to provide information that is timely, transparent, and accessible, a series of monthly financial updates to the system throughout budget development are planned. It is expected that these short updates in plain language will help explain context (enrolment, funding, other pressures), priorities, and other budget information so that the decisions made during budget development and the final budget can be better understood by all.

Appendices

- Appendix A – Public Budget Consultation Summary
- Appendix B – Illustrative Set of Thoughts

Engagement Summary

Hastings and Prince Edward District School Board

January 25, 2024

Engagement Summary

Hastings and Prince Edward District School Board
January 25, 2024

As senior staff at HPEDSB plan the budget for the next school year, the three focus areas are: reading, math and credit accumulation. Is there an additional focus area you believe needs to be prioritized?



PARTICIPATION

Breakdown of Participation

Physical Planning, Finance and Building Committee
Report 8(d)
Appendix A
February 12, 2024



532
Participants



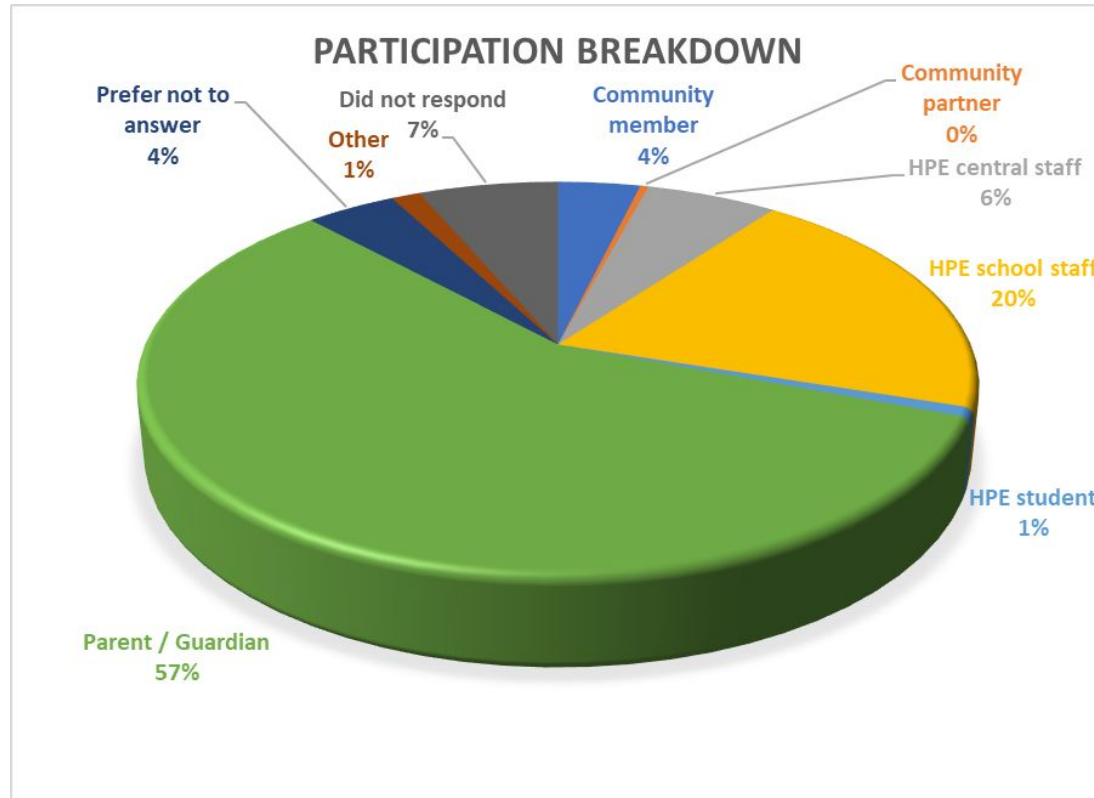
367
Thoughts



14,848
Ratings

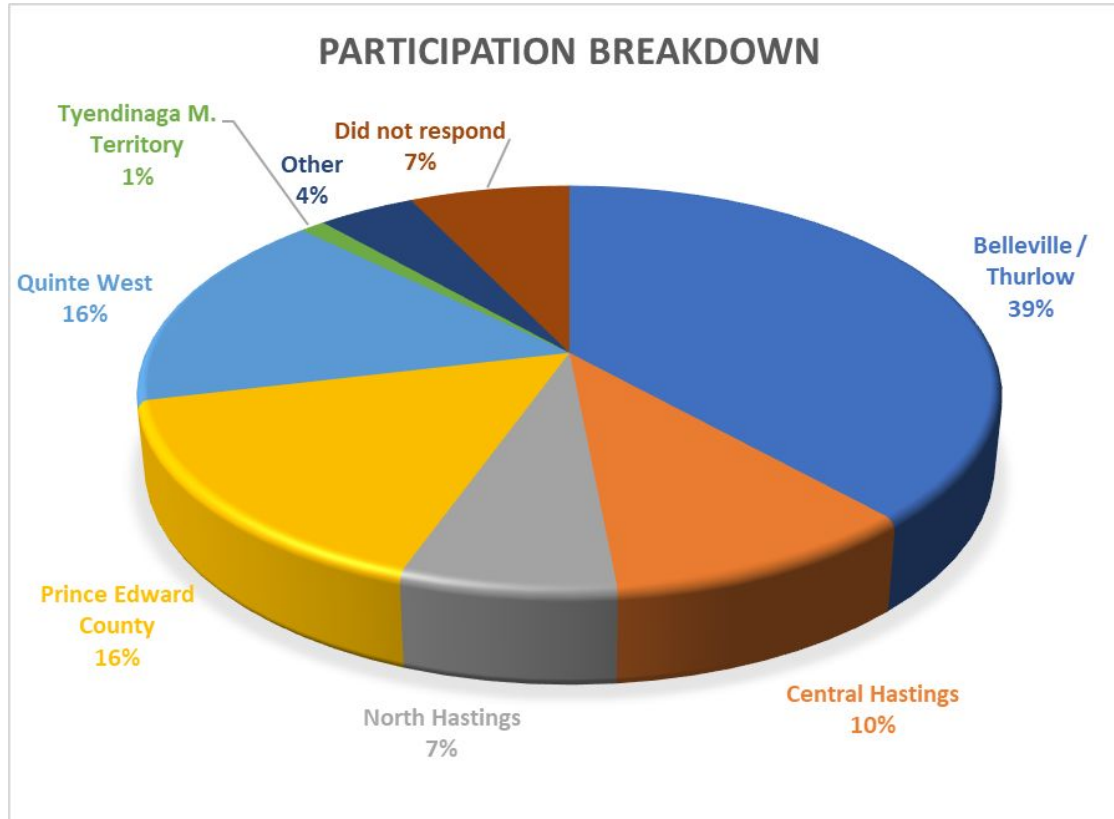


PARTICIPATION BREAKDOWN





PARTICIPATION FROM COMMUNITY





FEEDBACK SUMMARY

Physical Planning, Finance and Building Committee
Report 8(d)
Appendix A
February 12, 2024



Top 5 themes by # of thoughts

Theme	# of Thoughts	% of All Thoughts	Avg. Star Rating
EA Support	105	29%	3.6
Life Skills	28	8%	3.6
Music & Arts	24	7%	3.7
Technology	15	4%	3.6
Reduce Class Sizes	13	4%	3.8

*Further details are in Appendix B



FEEDBACK SUMMARY

Physical Planning, Finance and Building Committee
Report 8(d)
Appendix A
February 12, 2024



Top 5 themes by star rating

Theme	# of Thoughts	% of All Thoughts	Star Rating
Reduce Class Sizes	13	4%	3.8
Music & Arts	24	7%	3.7
EA Support	105	29%	3.6
Life Skills	28	8%	3.6
Technology	15	4%	3.6

*Further details are in Appendix B



WRAP UP Next Steps



1. The Senior Team plans to consider this feedback as part of the budget development process.
2. The feedback will be assessed in relation to the alignment with the board's strategic priorities.
3. The progressive shifts in budgetary allocations that may arise from this feedback will be communicated as part of the budget updates.
4. In the interim, this feedback document is planned to be posted on the board's website, so as to be accessible to the respondents.

SUPPORT

<p>Decrease the educator to student ratio. Whether that means lowering class sizes or increasing support staff.</p> <p>In order to close the gaps in education, teachers need to be able to have more time with each student with less behaviour managing</p> <p><input type="checkbox"/> Comment <input checked="" type="checkbox"/> Action</p>	61	<p>★★★★☆ 4.1</p> <p>Ranked #2 of 367</p>
<p>Increased Support Staff</p> <p>Many students who need support go without it.</p> <p><input type="checkbox"/> Comment <input checked="" type="checkbox"/> Action</p>	50	<p>★★★★☆ 4.1</p> <p>Ranked #3 of 367</p>
<p>More EA support in classrooms at all grades!</p> <p>Supporting students one on one throughout the school year or semester will improve scores in focus areas, especially credit accumulation!</p> <p><input type="checkbox"/> Comment <input checked="" type="checkbox"/> Action</p>	50	<p>★★★★☆ 4.1</p> <p>Ranked #4 of 367</p>

LIFE SKILLS

<p>Finances / Budgeting</p> <p>Teach life skills, students need to know how to budget when going to college or university or beginning to work</p> <p><input type="checkbox"/> Comment <input checked="" type="checkbox"/> Action</p>	63	<p>★★★★☆ 3.8</p> <p>Ranked #56 of 367</p>
<p>Teaching mental health and how to handle emotions and life skills</p> <p>So many children struggle with mental health or how to handle emotions at all ages. I believe this is very important t</p> <p><input type="checkbox"/> Comment <input checked="" type="checkbox"/> Action</p>	53	<p>★★★★☆ 3.8</p> <p>Ranked #62 of 367</p>
<p>Practical life skills and outdoor/nature knowledge</p> <p>children should be taught basic skills to be independent, things like cooking and personal finances- not all parents are able to do this</p> <p><input type="checkbox"/> Comment <input checked="" type="checkbox"/> Action</p>	48	<p>★★★★☆ 3.8</p> <p>Ranked #59 of 367</p>

MUSIC & ARTS

<p>Arts/music</p> <p>Arts/music programs are lacking in public schools and are a great way for self regulation and mental health</p> <p><input type="checkbox"/> Comment <input checked="" type="checkbox"/> Action</p>	58	<p>★★★★☆ 4.0</p> <p>Ranked #13 of 367</p>
<p>Music & technology</p> <p>Both are math related and need resources</p> <p><input type="checkbox"/> Comment <input checked="" type="checkbox"/> Action</p>	53	<p>★★★★☆ 4.0</p> <p>Ranked #16 of 367</p>
<p>Music</p> <p>Both sides of the brain are important. Not everyone is left sided.</p> <p><input type="checkbox"/> Comment <input checked="" type="checkbox"/> Action</p>	22	<p>★★★★☆ 3.8</p> <p>Ranked #97 of 367</p>

TECHNOLOGY

<p>Ban the use of cell phones in schools. Instead, provide adequate funding for technology in classrooms.</p> <p>Cell phones are at the root of many issues; bullying, disengagement, extended hall wandering, inappropriate behaviour. Fund technology to eliminate</p> <p> Comment Action</p>	<p> 7</p>	<p>★★★★☆ 3.7</p> <p>Ranked #139 of 367</p>
<p>Technology</p> <p>Our leaders of tomorrow need to have advanced computer skills.</p> <p> Comment Action</p>	<p> 52</p>	<p>★★★★☆ 3.6</p> <p>Ranked #150 of 367</p>
<p>Technology</p> <p>With an increase in elearning schools need tech to support that initiative</p> <p> Comment Action</p>	<p> 51</p>	<p>★★★★☆ 3.6</p> <p>Ranked #152 of 367</p>

REDUCE CLASS SIZES

<p>Decrease the educator to student ratio. Whether that means lowering class sizes or increasing support staff.</p> <p>In order to close the gaps in education, teachers need to be able to have more time with each student with less behaviour managing</p> <p> Comment Action</p>	<p> 61</p>	<p>★★★★☆ 4.1</p> <p>Ranked #2 of 367</p>
<p>Safety.</p> <p>I need my child to feel safe going to school. The behaviours in his class/school are wild and ongoing. Smaller class sizes or more support staff helps</p> <p> Comment Action</p>	<p> 62</p>	<p>★★★★☆ 4.0</p> <p>Ranked #10 of 367</p>
<p>Staffing and class sizes</p> <p>Large class sizes are not what is best for students. Having EA's in these classes is critical and would greatly support student success in many ways.</p> <p> Comment Action</p>	<p> 59</p>	<p>★★★★☆ 4.0</p> <p>Ranked #12 of 367</p>

Decision ___ Information X

To: Physical Planning, Finance and Building Committee

From: Katherine MacIver, Director of Education

Re: Review Budget Process, Information and Documents

Purpose

To provide a review of the planned information to come forward to the Physical Planning, Finance and Building Committee (PPFB) to support monitoring of budget development.

Link to Strategic Plan

5.3 "Ensure Responsible Communication" - Improve public relations by providing information that is timely, transparent, and accessible for all.

Background

The PPFB Committee reviews estimated revenues, expenditures, and budget recommendations. To support these reviews, budget information is presented by staff as the draft budget is developed.

As noted in report 8(a) Budget Processes and Timelines presented at the Public Session of the PPFB Committee meeting on January 8, 2024, the budget process is sequential, with major tasks that include enrolment projections, staffing requirements, funding information and budget development/review/approval.

A budget book document includes the necessary budget details to clarify budget revenues, expenses, and the underlying assumptions.

The budget book document has the following features:

- Overview of Hastings and Prince Edward District School Board
- Executive summary of the budget
- Historical enrolment
- Revenue and expense breakdown
- Consolidated statement of operations (high level)
- Provincial grants including Grants for Student Needs (GSN) and Priority Partnership Funds (PPF)
- Expenses at board level
- Expenses at department level
- Expenses by category
- Staffing by category
- Capital expenses
- Accumulated surplus

Current Issue

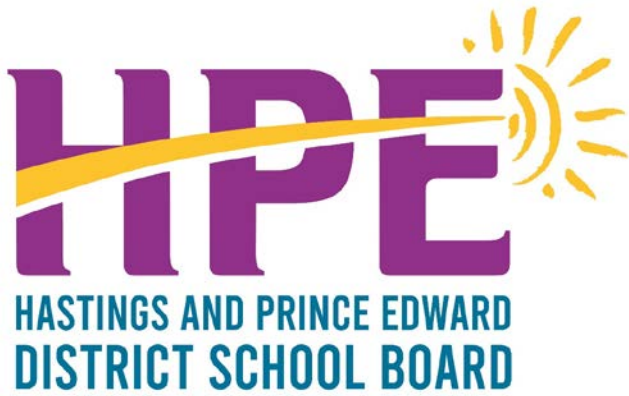
During development of the 2024-25 budget, a consistent view of budget information such as the proposed budget, current year budget, variance between budgets and prior year actuals from the financial statements is required for review by the PPFB Committee.



It is proposed that the budget book format, consistent with that of last year and shown in Appendix A, be used to present information to the PPFB Committee for review.

Appendices

Appendix A – Example Budget Book (2023-2024 Budget)



2023-2024 BUDGET

Education Centre
156 Ann Street
Belleville, ON K8N 3L3
613-966-1170 1-800-267-4350
information@hpedsb.on.ca
www.HPEschools.ca

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BOARD OF TRUSTEES

Board of Trustees to November 15, 2026

School board trustees are elected every four years through municipal elections. Their role involves establishing the school board vision, mission and strategic plan; setting policy; and ensuring effective stewardship of the board's resources. Trustees are responsible for operating publicly-funded schools within their jurisdiction and for the delivery and quality of educational programs and services. Legal accountability for Board decisions applies to the Board as a corporate entity rather than to individual trustees.

SHANNON BINDER, Southeast Hastings
Chair of the Board

ERICA CHARLTON, Belleville/Thurlow

KANDIS HAMBLY, Trenton and CFB Trenton

KARI KRAMP, Central Hastings

STACEY LEWIS, South Prince Edward

SANDRA MARACLE, Tyendinaga Mohawk Territory

ERNIE PARSONS, Sidney and Frankford

RACHAEL PRINZEN, North Prince Edward
Vice-chair of the Board

AMANDA ROBERTSON, Belleville/Thurlow

RON SPECK, North Hastings

Student Trustees

Three student trustees are elected each year to serve a one-year term on the Board. Student trustees participate in public school board meetings, represent student opinions at the Board level and participate actively on committees. Through student involvement at the Board level, Board members become aware of student issues and student opinions.

LAWSON HUNG, Trenton High School

SHOSHANNAH SPENCER, Centennial Secondary School

JULIA WEBSTER, Eastside Secondary School

SENIOR ADMINISTRATION

KATHERINE MacIVER, Director of Education and Secretary of the Board

KEN DOSTALER, Superintendent of Education, Schools and Student Services

TINA ELLIOTT, Superintendent of Education, Schools, Curriculum Services and Student Achievement K-12

DARREN McFARLANE, Superintendent of Education, Schools and Human Resources Support Services

KRISTEN NIEMI, Superintendent of Innovation and Inclusion Services

NICK PFEIFFER, Superintendent of Business Services and Treasurer of the Board

HPEDSB STATISTICS

Student enrolment

Elementary	10,877
Secondary	<u>4,536</u>
	15,413

Schools

Elementary schools	32
K-12 schools	2
7-12 schools	4
Secondary schools	<u>1</u>
	39

Trustees and student trustees

10 (9 elected, one appointed, and three student trustees)

Elector population

109,463

Jurisdiction area

7221 square kilometres

Students transported

10,118

Contracted bus operators

12

Daily kilometres travelled (excluding taxis)

24,151 (some routes/runs shared with Algonquin and Lakeshore Catholic District School Board)

Hastings and Prince Edward District School Board is a member of the Tri-Board Student Transportation Services consortium, with Algonquin and Lakeshore Catholic District School Board, and Limestone District School Board.

EXECUTIVE SUMMARY

The *Education Act* has specific requirements for school boards regarding the preparation and adoption of financial estimates (budgets), “Every board, before the beginning of each fiscal year ... shall prepare and adopt estimates of its revenues and expenses for the fiscal year.”

Education funding is intended to mirror cost structures; however, school boards have flexibility in their actual expenditures. There are restrictions on how school boards may use their funding allocation which includes that a budget must be generally balanced, certain components of funding must be spent in a specified manner (also referred to as enveloped funding), and provincial regulations and ministry memoranda must be complied with.

A balanced budget has been developed for 2023-24 based on forecast enrolment, board priorities, and funding. The budget is aligned to priorities identified in the 2020-2025 Strategic Plan, and decisions were made from a student-centered approach considering the impact on students in order to realize the goals of the 2020-2025 Strategic Plan. Student achievement is directly supported in the budget by assigning additional teachers (coaches) to schools using targeted funding for math, reading, and destreaming.

Operational priorities continue to be in service of learning through raising the bar and ensuring equity in:

- Reading
- Math
- Destreaming

A budget is a one-year plan to meet strategic goals and mandatory requirements within funding constraints. Each year is unique based upon external factors. The circumstances that impact the 2023-24 budget include:

- requirement for a balanced budget
- increased enrolment to 15,413 (10,877 elementary, 4,536 secondary)
- compliance with class size regulations and collective agreement obligations
- trend of increasing costs for supply/absence replacement staffing
- current inflationary environment
- increasing reliance of data and technology to support learning and accountability.

Prior to the release of funding information, HPEDSB had an estimated \$4 million budget challenge to achieve a balanced budget based on 2022-23: \$1 million deficit for transportation, \$400,000 deficit for utility costs, and \$2.6 million under-budgeting of supply/absence replacement costs. Based on the Ministry of Education funding for 2023-24 and inflation, this budget challenge has grown to \$4.9 million with an \$800,000 increase in transportation deficit and \$125,000 increase in utility costs. Overall, there are pressures caused by transportation funding, removal of temporary funding, reduction in teacher funding, and inflation.

To achieve the balanced budget, the following strategies were utilized:

- No excess funding: HPEDSB priorities removed, deferred, or targeted funding used
- Aligned expenses to funding: Reductions where expenses exceeded funding
- Central staff: Reduced, aligned to targeted funding
- School staff: Staffed to meet regulation and collective agreement requirements
- Special education: Temporary funded staff removed, allocation of staff
- Auto reimbursement: Reduced
- Temporary funding: Expenses reduced where funding was removed

The budget shown is balanced with a small surplus of \$22,597. The Consolidated Statement of Operations shows a high-level summary of revenues and expenses. These revenues and expenses are described in more detail in the Provincial Grants and Statement of Expenses. Overall, projected Grant for Student Needs (GSN) revenues are increased to \$220.1 million, and Priorities and Partnership Funding (PPF) grants are increased to \$3.1 million. Total revenue is \$233.2 million. The budget has total operating expenses of \$232.5 million. There is about \$668,000 in costs that are unavailable for compliance which leads to a slight in-year surplus for compliance of \$22,597 and a forecast accumulated surplus for compliance purposes of \$8,860,692 as at August 31, 2024.

The Capital Expenditures Summary reflects the construction and building renewal projects and capital equipment purchases planned for 2023-24. The total planned amount of \$21.3 million is a decrease compared to 2022-23 and reflects the planned completion of several large projects.

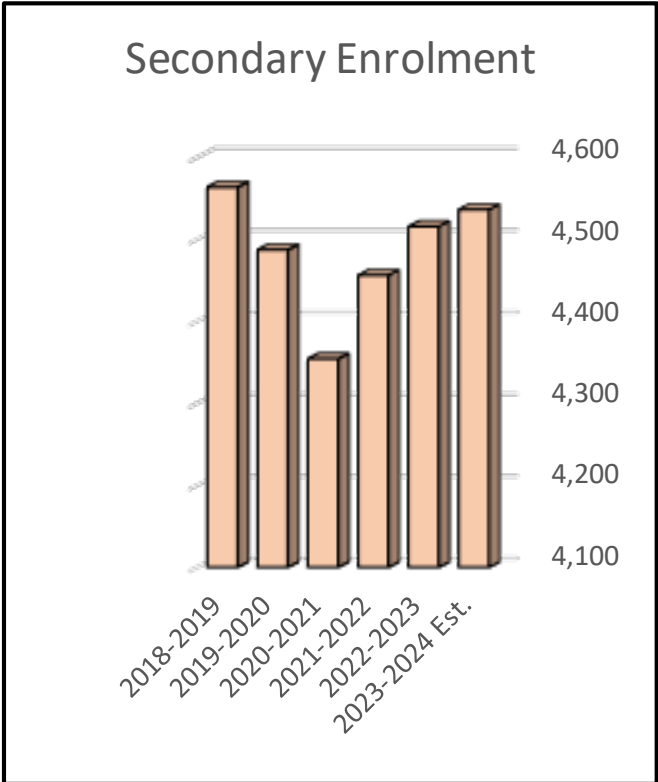
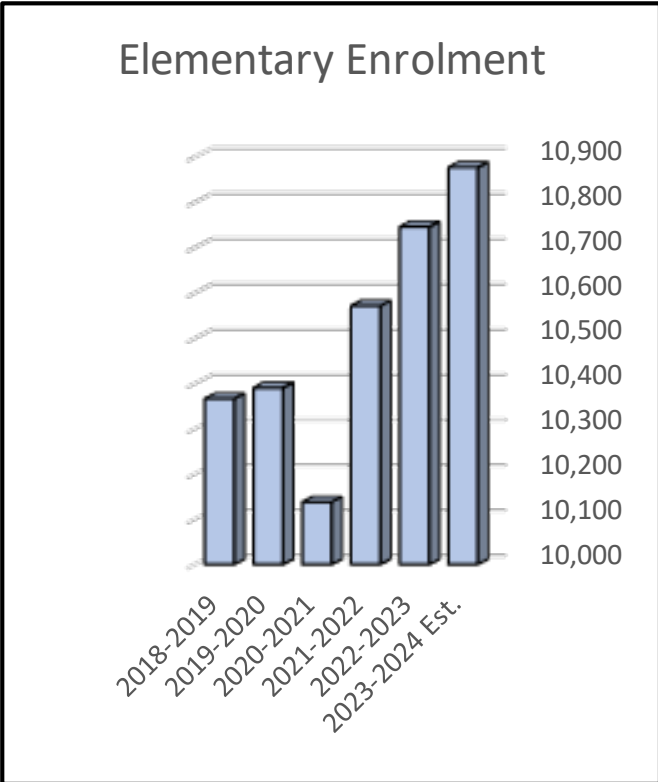
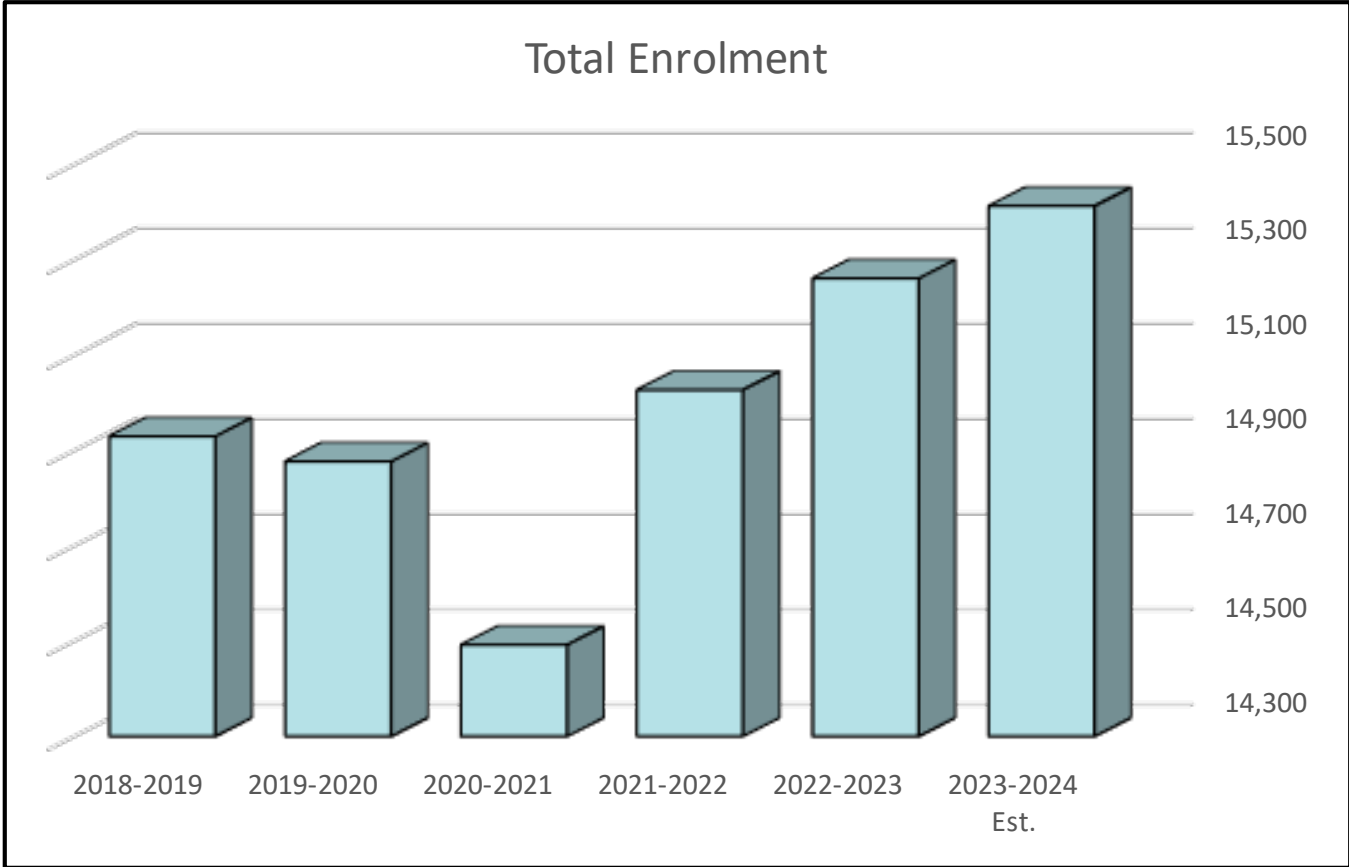
The Summary of Staffing provides a high-level comparative summary of staffing by role. Additional staffing detail can be found in the Breakdown of Functional Areas. Overall, the proposed budget has seven fewer positions (full-time equivalent, FTE) than the 2022-23 budget.

Supply/absence replacement costs are significantly higher; in 2023-24 a monetary equivalent of 94 FTE are budgeted for supply/absence replacement. This is an increase of 28 FTE from that budgeted for 2022-23.

A summary of the 2023-24 operating budget and comparison to 2022-23 operating budget is shown below:

	2023-24 Budget	2022-23 Budget
Enrolment (average daily enrolment)	15,413	15,068
Revenues	\$233,170,507	\$221,625,620
Expenses	\$232,480,222	\$222,103,036
In-Year Surplus (Deficit) for Compliance	\$22,597	\$(1,740,563)
Accumulated Surplus for Compliance at End of Year	\$8,860,692	\$10,647,377
Staff (full-time equivalent)	1,750	1,757

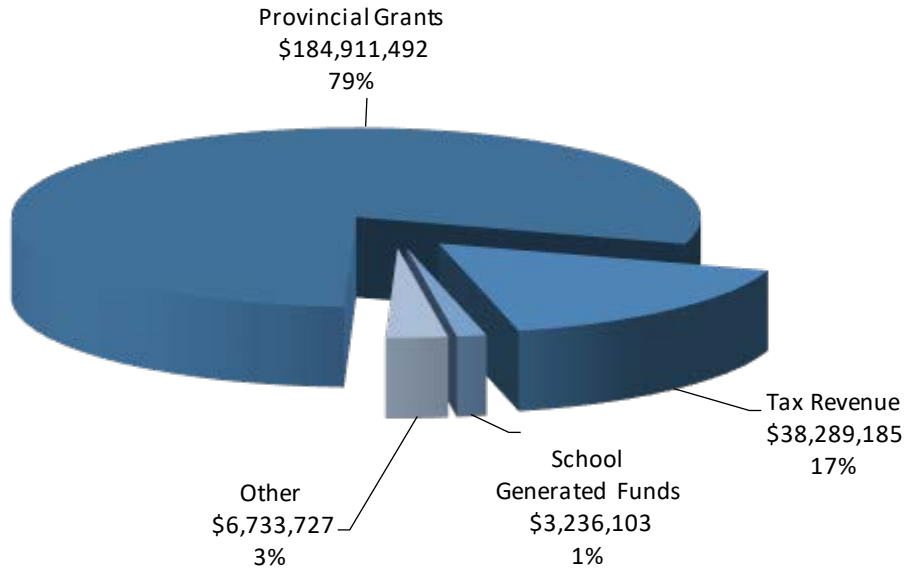
ENROLMENTS (2018-2019 - 2023-2024)



SOURCES OF REVENUE

BASED ON 2023-2024 BUDGET OF

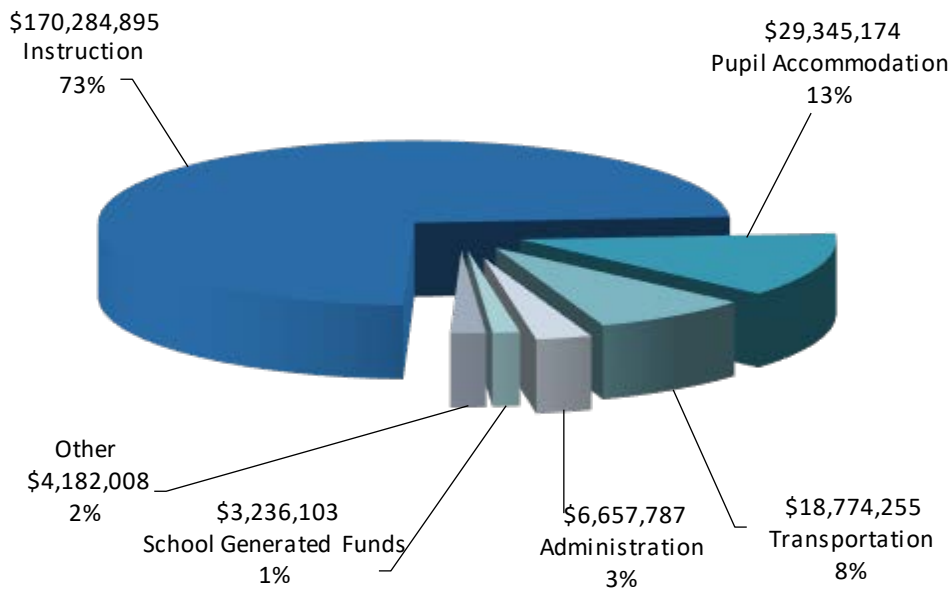
\$ 233,170,507



OPERATING EXPENSES

BASED ON 2023-2024 BUDGET OF

\$ 232,480,222



CONSOLIDATED STATEMENT OF OPERATIONS

Physical Planning, Finance and Building Committee
Report 8(e)
Appendix A
February 12, 2024

	2023-2024 Estimates	2022-2023 Estimates	Increase/ (Decrease) to Estimates	% Change from Estimates	2022-2023 Revised Estimates	2021-22 Financials
Revenues						
Provincial legislative grants	181,833,964	173,760,003	8,073,961	4.65	176,140,590	167,878,495
Local taxation	38,289,185	38,520,357	(231,172)	(0.60)	38,520,357	39,085,898
Total grants for student needs	220,123,149	212,280,360	7,842,789	3.69	214,660,947	206,964,393
Provincial grants - other	3,077,528	1,776,400	1,301,128	73.25	2,822,699	7,563,774
School generated funds						
revenues	3,236,103	3,046,588	189,515	6.22	3,046,588	2,263,679
Federal grants and fees	2,540,905	1,864,272	676,633	36.29	2,193,740	2,091,037
Investment income	350,000	60,000	290,000	483.33	60,000	128,808
Total other fees and revenues						
from school boards	42,000	42,000	-	-	42,000	6,768
Fees and revenues from other						
sources	3,800,822	2,556,000	1,244,822	48.70	3,301,269	2,461,633
	\$ 233,170,507	\$ 221,625,620	11,544,887	5.21	\$ 226,127,243	\$221,480,092
Expenses						
Instruction	170,284,895	164,799,433	5,485,462	3.33	168,902,531	164,910,113
Administration	6,657,787	6,869,933	(212,146)	(3.09)	6,963,201	7,748,618
Transportation	18,774,255	17,645,729	1,128,526	6.40	17,905,729	16,688,381
Pupil accommodation	29,345,174	28,386,869	958,305	3.38	27,929,637	28,700,974
School generated funds	3,236,103	3,046,588	189,515	6.22	3,046,588	2,198,968
Other expenses ¹	4,182,008	1,354,484	2,827,524	208.75	1,404,484	2,012,978
	\$ 232,480,222	\$ 222,103,036	10,377,186	4.67	\$ 226,152,170	\$222,260,032
Annual surplus (deficit)	690,285	(477,416)	1,167,701	(244.59)	(24,927)	(779,940)
Unavailable for compliance ²	667,688	1,263,147	(595,459)	(47.14)	1,284,781	999,535
Surplus/deficit for compliance	\$ 22,597	\$ (1,740,563)	\$ 1,763,160	(101.30)	\$ (1,309,708)	-\$ 1,779,475

¹ - Includes \$2,349,533 planning provision for collective bargaining, recorded in accordance with Ministry instructions and \$1,732,475 of salaries for seconded positions

² - Items included in unavailable for compliance are employee future benefits, asset retirement obligations, interest to be accrued, school generated funds, and revenues recognized for land. See Glossary on page 23 for further details.

	2023-24 Estimates	2022-23 Estimates	Increase/ (Decrease) to Estimates	% Change from Estimates	2022-23 Revised Estimates	2021-2022 Financials
Operating Allocation						
Pupil foundation	88,281,530	84,734,784	3,546,746	4.19	86,041,846	83,655,786
School foundation	13,400,699	13,072,900	327,799	2.51	13,152,256	12,990,462
Special education	27,726,119	26,329,624	1,396,495	5.30	26,737,368	25,824,818
Language	2,749,453	2,405,177	344,276	14.31	2,405,177	2,266,013
Supported school	588,303	631,853	(43,550)	(6.89)	571,756	639,082
Remote and rural	620,676	718,809	(98,133)	(13.65)	659,252	716,299
Rural and northern education	627,741	585,348	42,393	7.24	585,348	593,671
Learning opportunities	3,495,877	2,709,350	786,527	29.03	3,013,532	2,390,059
Continuing education and other program	515,784	533,246	(17,462)	(3.27)	550,652	468,760
Cost adjustment and teacher qualification & experience (Teachers)	20,828,219	19,607,185	1,221,034	6.23	19,541,811	19,773,520
New teacher induction program (NTIP)	91,360	86,614	4,746	5.48	86,614	67,809
Cost adjustment and teacher qualification & experience (ECE)	1,066,467	1,014,379	52,088	5.13	1,072,778	1,000,517
Restraint savings	(137,145)	(137,145)	-	-	(137,145)	(137,145)
Transportation	17,033,999	15,542,519	1,491,480	9.60	16,021,081	16,433,581
Administration and governance	5,448,701	5,124,682	324,019	6.32	5,161,795	5,073,268
School renewal	3,606,058	3,519,627	86,431	2.46	3,537,076	3,534,937
Debt repayment (interest portion)	1,757,676	1,420,185	337,491	23.76	1,420,185	1,496,147
Deferred capital contributions	9,175,197	9,225,301	(50,104)	(0.54)	8,819,912	9,330,560
School operations	18,228,494	17,428,322	800,172	4.59	17,569,846	16,874,722
Community use of schools	228,303	227,053	1,250	0.55	227,053	244,162
Declining enrolment adjustment	-	-	-	-	-	135,437
Indigenous education	2,638,965	2,901,536	(262,571)	(9.05)	2,901,537	2,122,147
Mental health and well-being grant	1,169,860	1,116,207	53,653	4.81	1,122,222	721,781
Supports for students fund	1,824,468	1,766,331	58,137	3.29	1,766,424	1,854,004
Program leadership grant	1,008,213	996,916	11,297	1.13	1,000,496	941,753
Trustee association fee	58,745	58,084	661	1.14	58,084	57,394
Support for COVID-19 outbreak	-	2,501,305	(2,501,305)	(100.00)	2,501,305	-
One-Time Realignment Mitigation Fund	492,213	-	-	-	-	-
Funding stabilization allocation	-	-	-	-	-	-
Sub total	\$ 222,525,975	\$ 214,120,192	\$ 8,405,783	3.93	\$ 216,388,261	\$ 209,069,544
Less tangible capital assets	(715,000)	(515,000)	(200,000)	38.83	(515,000)	(932,914)
Less school renewal capital, Interest and temporary accommodation	(1,687,826)	(1,324,832)	(362,994)	27.40	(1,212,314)	(1,172,237)
Total operating allocation	\$ 220,123,149	\$ 212,280,360	\$ 7,842,789	3.69	\$ 214,660,947	\$ 206,964,393
Provincial Grants - other						
Educators autism AQ subsidy	10,400					
Math Recovery Plan: Digital Math Tools	115,900					
Math Recovery Plan: Board Math Lead	166,600					
Math Recovery Plan: School Math Facilitator	546,000					
Experiential Professional Learning in the Skilled Trades for Guidance Teacher-Counsellors	27,900					
Learn and work bursary	20,000					
Indigenous Grad Coach	115,385					
Summer Indigenous Grad Coach	26,015					
De-streaming Implementation Supports	36,100					
Staffing to Support De-Streaming and Transition to High School	747,400					
Entrepreneurship Education Pilot Projects	20,000					
Health Resources, Training and Supports	11,700					
Skilled Trades Bursary Program	12,000					
Early Reading Enhancements: Early Reading Screening Tools	94,400					
Education Staff to Support Reading Interventions	541,600					
Licenses for Reading Intervention Supports	138,700					
Professional Assessments	131,300					
OYAP	316,128					
Total priorities and partnership fund	\$ 3,077,528	\$ 1,776,400	\$ 1,301,128	73.25	\$ 7,416,474	\$ 7,563,774

STATEMENT OF EXPENSES

February 12, 2024

	2023-2024 Estimates	2022-2023 Estimates	Increase/ (Decrease) to Estimates	% Change from Estimates	2022-2023 Revised Estimates	2021-22 Financials
Instruction						
Classroom teachers	104,539,554	104,058,620	480,934	0.46	104,899,143	104,593,894
Supply staff	7,522,018	5,189,764	2,332,254	44.94	5,943,339	6,759,530
Teacher assistants	14,953,570	13,203,221	1,750,349	13.26	14,431,765	13,068,215
Early childhood educator	4,791,010	4,323,276	467,734	10.82	4,439,000	4,271,128
Textbooks/supplies	5,740,541	4,146,132	1,594,409	38.46	4,718,344	4,025,030
Computers	1,426,199	1,431,605	(5,406)	(0.38)	1,468,934	1,127,950
(Para) professionals and technicians	5,388,574	5,940,864	(552,290)	(9.30)	5,988,331	6,023,781
Library & guidance	2,894,594	2,812,256	82,338	2.93	2,812,641	2,854,248
Staff development	1,046,748	1,452,883	(406,135)	(27.95)	1,320,988	520,223
Department heads	471,127	471,127	-	-	471,127	357,136
Principals & vice-principals	9,150,856	9,231,337	(80,481)	(0.87)	9,482,992	9,390,968
School office	6,508,202	5,830,390	677,812	11.63	5,866,734	6,004,218
Coordinators and consultants	4,668,625	5,538,681	(870,056)	(15.71)	5,680,825	4,378,280
Continuing education	515,393	494,716	20,677	4.18	494,896	546,909
Amortization	667,884	674,561	(6,677)	(0.99)	883,472	988,603
Instruction subtotal	\$ 170,284,895	\$ 164,799,433	\$ 5,485,462	3.33	\$ 168,902,531	\$ 164,910,113
Administration						
Trustees	225,829	225,541	288	0.13	225,541	172,561
Director & supervisory officer	710,922	721,454	(10,532)	(1.46)	711,254	1,098,679
Board administration	5,613,217	5,825,732	(212,515)	(3.65)	5,892,333	6,323,774
Amortizations and write downs	107,819	97,206	10,613	10.92	134,073	153,604
Administration subtotal	\$ 6,657,787	\$ 6,869,933	\$ (212,146)	(3.09)	\$ 6,963,201	\$ 7,748,618
Transportation						
Pupil transportation	18,493,755	17,337,929	1,155,826	6.67	17,597,929	16,388,772
Transportation-provincial schools	280,500	307,800	(27,300)	(8.87)	307,800	299,609
Amortizations and write downs	-	-	-	-	-	-
Loss on disposal of TCA and assets held for sale	-	-	-	-	-	-
Transportation subtotal	\$ 18,774,255	\$ 17,645,729	\$ 1,128,526	6.40	\$ 17,905,729	\$ 16,688,381
Pupil accommodation						
School operations/maintenance	16,380,260	16,047,118	333,142	2.08	16,111,070	16,423,074
School renewal expense	2,205,294	2,205,294	-	-	2,205,294	2,205,294
Other pupil accommodation	1,447,667	1,388,051	59,616	4.29	1,518,019	1,592,970
Amortizations and write downs	9,311,953	8,746,406	565,547	6.47	8,095,254	8,479,303
Loss on disposal of TCA and assets held for sale	-	-	-	-	-	333
Pupil accommodation subtotal	\$ 29,345,174	\$ 28,386,869	\$ 958,305	3.38	\$ 27,929,637	\$ 28,700,974
Other						
School generated funds-expenses	3,236,103	3,046,588	189,515	6.22	3,046,588	2,198,968
Other non-operating expenses ¹	1,832,475	-	1,832,475	-	50,000	2,012,978
Amortizations and write downs	-	-	-	-	-	-
Loss on disposal of TCA and assets held for sale	-	-	-	-	-	-
Provision for contingencies ²	2,349,533	1,354,484	995,049	73.46	1,354,484	-
Other subtotal	\$ 7,418,111	\$ 4,401,072	\$ 3,017,039	68.55	\$ 4,451,072	\$ 4,211,946
Total operating expenses	\$ 232,480,222	\$ 222,103,036	\$ 10,377,186	4.67	\$ 226,152,170	\$ 222,260,032

1 - Includes \$1,732,475 of salaries related to seconded positions that are reimbursed to the board. Included in Other Functional Area on page 19 as part of the compensation.

2 - Budgeted wage increase for bargaining units that have not yet been ratified, amount on separate line as directed by the Ministry. Included in Other Functional Area on page 19 as part of the compensation.

SUMMARY OF FUNCTIONAL AREAS

Physical Planning, Finance and Building Committee
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	<u>2023-2024</u> <u>Estimates</u>	<u>2022-2023</u> <u>Estimates</u>	<u>Increase/ (Decrease) to</u> <u>Estimates</u>	<u>% Change</u> <u>from</u> <u>Estimates</u>
Day school	105,376,656	102,405,487	2,971,168	2.90
School management	14,547,275	13,972,803	574,473	4.11
Curriculum services	3,418,434	3,496,791	(78,358)	(2.24)
Student success	150,074	771,270	(621,196)	(80.54)
Library	1,481,752	1,422,897	58,855	4.14
Innovation and inclusion services	1,743,808	1,342,494	401,314	29.89
Indigenous Education	2,734,824	1,232,210	1,502,614	121.94
Guidance	1,356,328	1,345,018	11,310	0.84
Continuing education	520,560	494,896	25,664	5.19
Program and leadership grant	987,120	984,582	2,538	0.26
Student services	28,698,221	27,863,198	835,023	3.00
Student services - education and community partnership program (ECPP)	1,076,170	886,214	189,956	21.43
Student services - school climate	1,902,072	2,202,955	(300,883)	(13.66)
Student support	471,271	443,050	28,221	6.37
Trustees	288,073	287,625	448	0.16
Director & superintendents	984,304	994,179	(9,874)	(0.99)
Administration other	507,098	852,369	(345,270)	(40.51)
International students	622,753	610,919	11,833	1.94
Human resources	1,607,870	1,597,273	10,597	0.66
School operations	14,267,146	13,605,704	661,442	4.86
School maintenance	2,388,947	2,566,986	(178,039)	(6.94)
Non instructional operations & maintenance	292,679	275,961	16,718	6.06
Community engagement	119,208	123,194	(3,985)	(3.23)
Plant capital	20,154,512	27,458,774	(7,304,262)	(26.60)
School renewal	2,205,294	2,205,294	-	-
Information services	5,906,168	5,850,588	55,580	0.95
Business services	1,472,275	1,257,032	215,242	17.12
Procurement	182,277	171,201	11,076	6.47
Payroll	388,713	387,820	893	0.23
Transportation	18,774,255	17,645,729	1,128,526	6.40
Other	17,405,766	13,919,245	3,486,521	25.05
Debt	1,782,429	1,431,551	350,877	24.51
Total (operating & capital)	\$ 253,814,334	\$ 250,105,309	\$ 3,709,025	1.48
Less capital budget	21,334,112	28,002,274	(6,668,162)	(23.81)
Net operating budget	\$ 232,480,222	\$ 222,103,035	\$ 10,377,187	4.67

BREAKDOWN OF FUNCTIONAL AREAS

Physical Planning, Finance and Building Committee

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Appendix A

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	2023-2024 Estimates	2022-2023 Estimates	Increase/ (Decrease) to Estimates	% Change from Estimates	2023-2024 FTE	2022-2023 FTE
Day school						
Compensation	98,511,916	97,281,362	1,230,554	1.26	904.99	891.04
Non-compensation						
Release time	5,323,889	3,508,275	1,815,614	51.75	56.06	38.23
Professional development	160,000	160,000	-	-		
Supplies & services	1,243,000	1,318,000	(75,000)	(5.69)		
Fees & contractual services	137,850	137,850	-	-		
Other expenses	-	-	-	-		
Total compensation and non-compensation	<u>105,376,656</u>	<u>102,405,487</u>	<u>2,971,168</u>	<u>2.90</u>	<u>961.05</u>	<u>929.27</u>
School management						
Compensation	13,645,316	13,382,218	263,098	1.97	140.00	141.15
Non-compensation						
Release time	460,210	161,805	298,405	184.42	6.15	1.14
Professional development	35,500	16,280	19,220	118.06		
Supplies & services	406,250	412,500	(6,250)	(1.52)		
Fees & contractual services	-	-	-	-		
Other expenses	-	-	-	-		
Total compensation and non-compensation	<u>14,547,275</u>	<u>13,972,803</u>	<u>574,473</u>	<u>4.11</u>	<u>146.15</u>	<u>142.29</u>
Curriculum services						
Compensation	2,497,870	2,205,130	292,740	13.28	21.31	18.83
Non-compensation						
Release time	-	195,658	(195,658)	(100.00)	-	1.75
Professional development	430,443	238,670	191,773	80.35		
Supplies & services	487,621	214,783	272,838	127.03		
Fees & contractual services	2,500	642,550	(640,050)	-		
Other expenses	-	-	-	-		
Total compensation and non-compensation	<u>3,418,434</u>	<u>3,496,791</u>	<u>(78,358)</u>	<u>(2.24)</u>	<u>21.31</u>	<u>20.58</u>
Student success						
Compensation	27,666	611,744	(584,078)	(95.48)	0.50	5.48
Non-compensation						
Release time	50,000	-	50,000	-		
Professional development	13,508	100,000	(86,492)	(86.49)		
Supplies & services	58,900	59,526	(626)	(1.05)		
Fees & contractual services	-	-	-	-		
Other expenses	-	-	-	-		
Total compensation and non-compensation	<u>150,074</u>	<u>771,270</u>	<u>(621,196)</u>	<u>(80.54)</u>	<u>0.50</u>	<u>5.48</u>
Library						
Compensation	1,480,752	1,420,897	59,855	4.21	21.20	21.20
Non-compensation						
Release time	-	-	-	-		
Professional development	-	-	-	-		
Supplies & services	1,000	2,000	(1,000)	(50.00)		
Fees & contractual services	-	-	-	-		
Other expenses	-	-	-	-		
Total compensation and non-compensation	<u>1,481,752</u>	<u>1,422,897</u>	<u>58,855</u>	<u>4.14</u>	<u>21.20</u>	<u>21.20</u>

	2023-2024 Estimates	2022-2023 Estimates	Increase/ (Decrease) to Estimates	% Change from Estimates	2023-2024 FTE	2022-2023 FTE
Innovation & Inclusion Services						
Compensation	723,157	715,674	7,483	1.05	6.50	7.17
Non-compensation						
Release time	-	-	-	-		
Professional development	215,074	94,225	120,849	128.26		
Supplies & services	763,087	510,595	252,492	49.45		
Fees & contractual services	42,491	22,000	20,491	93.14		
Other expenses	-	-	-	-		
Total compensation and non-compensation	<u>1,743,808</u>	<u>1,342,494</u>	<u>401,314</u>		<u>6.50</u>	<u>7.17</u>
Indigenous Education						
Compensation	701,985	718,018	(16,034)	(2.23)	7.16	6.00
Non-compensation						
Release time	-	-	-	-		
Professional development	36,435	-	36,435	-		
Supplies & services	1,996,405	514,191	1,482,213	288.26		
Fees & contractual services	-	-	-	-		
Other expenses	-	-	-	-		
Total compensation and non-compensation	<u>2,734,824</u>	<u>1,232,210</u>	<u>1,502,614</u>		<u>7.16</u>	<u>6.00</u>
Guidance						
Compensation	1,356,328	1,333,018	23,310	1.75	12.00	11.83
Non-compensation						
Release time	-	-	-	-		
Professional development	-	10,000	(10,000)	(100.00)		
Supplies & services	-	2,000	(2,000)	(100.00)		
Fees & contractual services	-	-	-	-		
Other expenses	-	-	-	-		
Total compensation and non-compensation	<u>1,356,328</u>	<u>1,345,018</u>	<u>11,310</u>		<u>12.00</u>	<u>11.83</u>
Continuing education						
Compensation	506,560	480,896	25,664	5.34	5.40	4.70
Non-compensation						
Release time	-	-	-	-		
Professional development	-	-	-	-		
Supplies & services	12,000	12,000	-	-		
Fees & contractual services	2,000	2,000	-	-		
Other expenses	-	-	-	-		
Total compensation and non-compensation	<u>520,560</u>	<u>494,896</u>	<u>25,664</u>	<u>5.19</u>	<u>5.40</u>	<u>4.70</u>
Program leadership grant						
Compensation	891,812	898,724	(6,912)	(0.77)	6.00	6.00
Non-compensation						
Release time	-	-	-	-		
Professional development	95,308	85,858	9,450	11.01		
Supplies & services	-	-	-	-		
Fees & contractual services	-	-	-	-		
Other expenses	-	-	-	-		
Total compensation and non-compensation	<u>987,120</u>	<u>984,582</u>	<u>2,538</u>	<u>0.26</u>	<u>6.00</u>	<u>6.00</u>

	2023-2024 Estimates	2022-2023 Estimates	Increase/ (Decrease) to Estimates	% Change from Estimates	2023-2024 FTE	2022-2023 FTE
Student services						
Compensation	27,483,338	26,699,694	783,644	2.94	368.71	383.87
Non-compensation						
Release time	451,702	343,974	107,728	31.32	30.86	24.35
Professional development	19,500	73,700	(54,200)	(73.54)		
Supplies & services	670,460	701,218	(30,757)	(4.39)		
Fees & contractual services	73,221	44,612	28,609	64.13		
Other expenses	-	-	-	-		
Total compensation and non-compensation	<u>28,698,221</u>	<u>27,863,198</u>	<u>835,023</u>	<u>3.00</u>	<u>399.57</u>	<u>408.22</u>
Student services - education and community partnership program (ECP)						
Compensation	941,596	751,640	189,956	25.27	11.00	9.00
Non-compensation						
Release time	-	-	-	-		
Professional development	-	-	-	-		
Supplies & services	27,538	27,538	-	-		
Fees & contractual services	107,036	107,036	-	-		
Other expenses	-	-	-	-		
Total compensation and non-compensation	<u>1,076,170</u>	<u>886,214</u>	<u>189,956</u>	<u>21.43</u>	<u>11.00</u>	<u>9.00</u>
Student services - school climate						
Compensation	1,798,582	2,084,481	(285,899)	(13.72)	20.50	24.30
Non-compensation						
Release time	-	-	-	-		
Professional development	33,871	47,291	(13,420)	(28.38)		
Supplies & services	69,619	71,183	(1,564)	(2.20)		
Fees & contractual services	-	-	-	-		
Other expenses	-	-	-	-		
Total compensation and non-compensation	<u>1,902,072</u>	<u>2,202,955</u>	<u>(300,883)</u>	<u>(13.66)</u>	<u>20.50</u>	<u>24.30</u>
Student support						
Compensation	471,271	443,050	28,221	6.37	9.28	9.28
Non-compensation						
Release time	-	-	-	-		
Professional development	-	-	-	-		
Supplies & services	-	-	-	-		
Fees & contractual services	-	-	-	-		
Other expenses	-	-	-	-		
Total compensation and non-compensation	<u>471,271</u>	<u>443,050</u>	<u>28,221</u>	<u>6.37</u>	<u>9.28</u>	<u>9.28</u>

	2023-2024 Estimates	2022-2023 Estimates	Increase/ (Decrease) to Estimates	% Change from Estimates	Physical Planning, Finance and Building Committee 2023-2024 Report (e) Appendix A February 12, 2024	2022-2023 FTE
Trustees						
Compensation	108,245	102,805	5,440	5.29	10.00	10.00
Non-compensation						
Release time	-	-	-	-		
Professional development	29,750	29,750	-	-		
Supplies & services	44,517	49,670	(5,153)	(10.37)		
Fees & contractual services	-	-	-	-		
Other expenses	105,561	105,400	161	0.15		
Total compensation and non-compensation	<u>288,073</u>	<u>287,625</u>	<u>448</u>	<u>0.16</u>	<u>10.00</u>	<u>10.00</u>
Director & supervisory officers						
Compensation	780,378	777,390	2,989	0.38	4.00	4.00
Non-compensation						
Release time	-	-	-	-		
Professional development	8,400	7,950	450	5.66		
Supplies & services	167,476	178,989	(11,513)	(6.43)		
Fees & contractual services	11,500	11,500	-	-		
Other expenses	16,550	18,350	(1,800)	(9.81)		
Total compensation and non-compensation	<u>984,304</u>	<u>994,179</u>	<u>(9,874)</u>	<u>(0.99)</u>	<u>4.00</u>	<u>4.00</u>
Administration other						
Compensation	297,598	678,869	(381,270)	(56.16)	3.00	7.00
Non-compensation						
Release time	-	-	-	-		
Professional development	3,000	3,000	-	-		
Supplies & services	106,500	170,500	(64,000)	(37.54)		
Fees & contractual services	-	-	-	-		
Other expenses	100,000	-	100,000	-		
Total compensation and non-compensation	<u>507,098</u>	<u>852,369</u>	<u>(345,270)</u>	<u>(40.51)</u>	<u>3.00</u>	<u>7.00</u>
International students						
Compensation	407,023	394,939	12,083	3.06	4.00	4.17
Non-compensation						
Release time	-	-	-	-		
Professional development	3,500	3,500	-	-		
Supplies & services	43,330	43,580	(250)	(0.57)		
Fees & contractual services	166,400	166,400	-	-		
Other expenses	2,500	2,500	-	-		
Total compensation and non-compensation	<u>622,753</u>	<u>610,919</u>	<u>11,833</u>	<u>1.94</u>	<u>4.00</u>	<u>4.17</u>
Human resources						
Compensation	1,200,656	1,195,059	5,597	0.47	11.00	11.00
Non-compensation						
Release time	43,000	35,000	8,000	22.86		
Professional development	110,614	105,614	5,000	4.73		
Supplies & services	41,100	50,100	(9,000)	(17.96)		
Fees & contractual services	194,500	193,500	1,000	0.52		
Other expenses	18,000	18,000	-	-		
Total compensation and non-compensation	<u>1,607,870</u>	<u>1,597,273</u>	<u>10,597</u>	<u>0.66</u>	<u>11.00</u>	<u>11.00</u>

	2023-2024 Estimates	2022-2023 Estimates	Increase/ (Decrease) to Estimates	% Change from Estimates	2023-2024 FTE	2022-2023 FTE
Physical Planning, Finance and Building Committee Report 8(e) Appendix A February 12, 2024						
School operations						
Compensation	8,042,645	7,694,504	348,141	4.52	113.37	119.25
Non-compensation						
Release time	-	-	-	-		
Professional development	10,800	10,800	-	-		
Supplies & services	5,107,863	4,945,600	162,263	3.28		
Fees & contractual services	1,105,838	954,800	151,038	15.82		
Other expenses	-	-	-	-		
Total compensation and non-compensation	<u>14,267,146</u>	<u>13,605,704</u>	<u>661,442</u>		<u>113.37</u>	<u>119.25</u>
School maintenance						
Compensation	1,452,697	1,621,886	(169,189)	(10.43)	25.50	27.50
Non-compensation						
Release time	-	-	-	-		
Professional development	11,000	10,600	400	3.77		
Supplies & services	788,250	795,000	(6,750)	(0.85)		
Fees & contractual services	137,000	139,500	(2,500)	(1.79)		
Other expenses	-	-	-	-		
Total compensation and non-compensation	<u>2,388,947</u>	<u>2,566,986</u>	<u>(178,039)</u>	<u>(6.94)</u>	<u>25.50</u>	<u>27.50</u>
Non instructional operations & maintenance						
Compensation	141,379	124,661	16,718	13.41	2.00	2.00
Non-compensation						
Release time	-	-	-	-		
Professional development	-	-	-	-		
Supplies & services	145,500	145,500	-	-		
Fees & contractual services	5,800	5,800	-	-		
Other expenses	-	-	-	-		
Total compensation and non-compensation	<u>292,679</u>	<u>275,961</u>	<u>16,718</u>	<u>6.06</u>	<u>2.00</u>	<u>2.00</u>
Community engagement						
Compensation	65,828	63,254	2,575	4.07	1.00	1.00
Non-compensation						
Release time	-	-	-	-		
Professional development	500	500	-	-		
Supplies & services	33,880	40,440	(6,560)	(16.22)		
Fees & contractual services	18,000	18,000	-	-		
Other expenses	1,000	1,000	-	-		
Total compensation and non-compensation	<u>119,208</u>	<u>123,194</u>	<u>(3,985)</u>	<u>(3.23)</u>	<u>1.00</u>	<u>1.00</u>
Plant capital						
Compensation	-	-	-	-		
Non-compensation						
Release time	-	-	-	-		
Professional development	-	-	-	-		
Supplies & services	215,000	215,000	-	-		
Fees & contractual services	-	-	-	-		
Other expenses	19,939,512	27,243,774	(7,304,262)	(26.81)		
Total compensation and non-compensation	<u>20,154,512</u>	<u>27,458,774</u>	<u>(7,304,262)</u>	<u>(26.60)</u>	<u>-</u>	<u>-</u>
School renewal						
Compensation	-	-	-	-		
Non-compensation						
Release time	-	-	-	-		
Professional development	-	-	-	-		
Supplies & services	-	-	-	-		
Fees & contractual services	-	-	-	-		
Other expenses	2,205,294	2,205,294	-	-		
Total compensation and non-compensation	<u>2,205,294</u>	<u>2,205,294</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>

	2023-2024 Estimates	2022-2023 Estimates	Change (Decrease) to Estimates	% Change from Estimates	2023-2024 FTE	2022-2023 FTE
Information and technology services						
Compensation	2,371,165	2,497,311	(126,146)	(5.05)	24.00	26.00
Non-compensation						
Release time	-	-	-	-		
Professional development	73,814	73,686	128	0.17		
Supplies & services	3,455,689	3,274,091	181,598	5.55		
Fees & contractual services	5,500	5,500	-	-		
Other expenses	-	-	-	-		
Total compensation and non-compensation	<u>5,906,168</u>	<u>5,850,588</u>	<u>55,580</u>	<u>0.95</u>	<u>24.00</u>	<u>26.00</u>
Business services						
Compensation	831,746	789,202	42,543	5.39	8.00	8.00
Non-compensation						
Release time	166,910	-	166,910	-	0.81	-
Professional development	12,500	13,500	(1,000)	(7.41)		
Supplies & services	43,540	49,380	(5,840)	(11.83)		
Fees & contractual services	356,829	344,200	12,629	3.67		
Other expenses	60,750	60,750	-	-		
Total compensation and non-compensation	<u>1,472,275</u>	<u>1,257,032</u>	<u>215,242</u>	<u>17.12</u>	<u>8.81</u>	<u>8.00</u>
Procurement						
Compensation	174,077	163,001	11,076	6.80	2.00	2.00
Non-compensation						
Release time	-	-	-	-		
Professional development	5,500	4,000	1,500	37.50		
Supplies & services	1,500	3,000	(1,500)	(50.00)		
Fees & contractual services	-	-	-	-		
Other expenses	1,200	1,200	-	-		
Total compensation and non-compensation	<u>182,277</u>	<u>171,201</u>	<u>11,076</u>	<u>6.47</u>	<u>2.00</u>	<u>2.00</u>
Payroll						
Compensation	370,463	371,570	(1,107)	(0.30)	4.00	4.00
Non-compensation						
Release time	-	-	-	-		
Professional development	5,350	5,350	-	-		
Supplies & services	3,000	3,000	-	-		
Fees & contractual services	6,000	6,000	-	-		
Other expenses	3,900	1,900	2,000	105.26		
Total compensation and non-compensation	<u>388,713</u>	<u>387,820</u>	<u>893</u>	<u>0.23</u>	<u>4.00</u>	<u>4.00</u>
Transportation						
Compensation	-	-	-	-		
Non-compensation						
Release time	-	-	-	-		
Professional development	-	-	-	-		
Supplies & services	-	-	-	-		
Fees & contractual services	18,774,255	17,645,729	1,128,526	6.40		
Other expenses	-	-	-	-		
Total compensation and non-compensation	<u>18,774,255</u>	<u>17,645,729</u>	<u>1,128,526</u>	<u>6.40</u>	<u>-</u>	<u>-</u>

	2023-2024 Estimates	2022-2023 Estimates	Increase/ (Decrease) Estimates	% Change from	2023-2024 FTE	2022-2023 FTE
Other						
Compensation ¹	4,082,008	1,354,484	2,727,524	201.37		
Non-compensation						
Release time	-	-	-	-		
Professional development	-	-	-	-		
Supplies & services	3,236,102	3,046,588	189,514	6.22		
Fees & contractual services	-	-	-	-		
Other expenses ²	10,087,656	9,518,173	569,483	5.98		
Total compensation and non-compensation	17,405,766	13,919,245	3,486,521	25.05	-	-
Debt						
Compensation	-	-	-	-		
Non-compensation						
Release time	-	-	-	-		
Professional development	-	-	-	-		
Supplies & services	-	-	-	-		
Fees & contractual services	-	-	-	-		
Other expenses	1,782,429	1,431,551	350,877	24.51		
Total compensation and non-compensation	1,782,429	1,431,551	350,877	24.51	-	-
Total						
Compensation	171,364,059	166,855,482	4,508,577	2.70	1,746.42	1,765.77
Non-compensation						
Release time	6,495,711	4,244,712	2,250,998	53.03	93.87	65.47
Professional development	1,314,366	1,094,273	220,092	20.11		
Supplies & services	19,169,127	16,855,972	2,313,155	13.72		
Fees & contractual services	21,146,720	20,446,977	699,743	3.42		
Other expenses	34,324,352	40,607,892	(6,283,540)	(15.47)		
Total compensation and non-compensation	253,814,334	250,105,309	3,709,025	1.48	1,840.29	1,831.24

1 - Includes seconded salaries of \$1,732,475 and provision for contingency of \$2,349,533 related to wage increases for unions that are not yet ratified. See notes on Statement of Expenses on page 11.

2 - Total amount is amortization expense, labelled as other expense for consistency.

February 12, 2024

	2023-24 Estimates FTE	2022-23 Estimates FTE	Increase/ (Decrease) to budget FTE	% Change from Estimate s FTE	February 12, 2024 Revised Estimates FTE	2021-22 Financials FTE
Classroom instruction						
Classroom teachers - other than included elsewhere	884.9	898.2	(13.30)	(1.48)	917.9	904.2
Classroom Teachers - French - Extended and Immersion	-	-	-	-	-	-
Classroom teachers - student success teachers (secondary)	7.0	7.0	-	-	7.0	7.3
Classroom teachers - resource teachers and other	17.3	2.0	15.30	765.00	2.0	3.0
Classroom teachers - principals (instruction time only)	0.5	4.6	(4.10)	(89.13)	1.5	2.4
Classroom Teachers - Vice-Principals (Instruction Time Only)	5.0	-	5.00	-	3.1	1.4
Classroom Teachers - Care and Treatment and Correctional Facilities	6.0	5.0	1.00	20.00	5.8	5.8
Total classroom instruction staff	920.7	916.8	3.9	0.43	937.3	924.1
Teacher assistants and early childhood educators						
Teacher assistants (general)	280.9	261.0	19.90	7.62	284.8	271.2
Early childhood educators	75.0	72.0	3.00	4.17	74.0	73.0
Care and treatment and correctional facilities assistants	5.0	4.0	1.00	25.00	5.0	8.0
Total teacher assistants and early childhood educators	360.9	337.0	23.9	7.09	363.8	352.2
Student support - professionals, paraprofessionals and technicians						
Student support staff - social services	14.5	14.0	0.50	3.57	14.5	15.5
Student support staff - child & youth workers	9.0	12.8	(3.80)	(29.69)	13.1	13.3
Student support staff - speech services	2.0	3.0	(1.00)	(33.33)	3.0	3.0
Student support staff - psychological services	3.0	4.0	(1.00)	(25.00)	4.0	5.0
Student support staff - attendance counselling	1.0	1.0	-	-	3.0	2.0
Student support staff - lunchroom or noon hour or bus or yard supervision	9.3	9.3	-	-	9.3	9.1
Student support staff - computer and other technical services	20.0	21.8	(1.80)	(8.26)	21.0	21.0
Student support staff - administrative support staff	3.0	2.5	0.50	20.00	3.0	2.0
Student support staff - other prof and paraprof, teachers or teacher assistants	1.0	1.0	-	-	1.0	1.0
Student support - professionals, paraprofessionals and technicians	62.8	69.4	(6.6)	(9.51)	71.9	71.9
Library and guidance						
Library and guidance staff - library teachers	6.0	5.0	1.00	20.00	6.0	5.8
Library and guidance staff - guidance teachers	12.5	12.3	0.20	1.63	12.3	11.8
Library and guidance staff - library technicians	16.2	16.2	-	-	16.2	16.2
Library and guidance	34.7	33.5	1.2	3.58	34.5	33.8
School administration						
School administration staff - principals (administrative time)	36.5	38.5	(2.00)	(5.19)	38.5	38.1
School administration staff - vice-principals (administrative time)	26.5	25.9	0.60	2.32	26.9	26.1
School administration staff - administrative support staff	79.0	78.8	0.20	0.25	80.00	78.3
School administration	142.0	143.2	(1.2)	(0.84)	145.4	142.5
Coordinators and consultants						
Staff - coordinators and consultants	29.5	45.7	(16.20)	(35.45)	30.0	36.7
Staff - administrative support staff	5.0	5.0	-	-	5.00	5.0
Coordinators and consultants	34.5	50.7	(16.2)	(31.95)	35.0	41.7
Administration and governance						
Admin & govern staff - trustees	13.0	13.0	-	-	13.0	13.0
Admin & govern staff - directors and supervisory officers	6.0	6.0	-	-	6.0	4.0
Admin & govern staff - directors office	1.0	1.0	-	-	1.0	3.0
Admin & govern staff - finance	8.0	8.0	-	-	7.0	7.3
Admin & govern staff - finance - capital planning capacity-related	1.0	1.0	-	-	1.0	1.0
Admin & govern staff - procurement	2.0	2.0	-	-	3.0	3.0
Admin & govern staff - human resource administration	11.0	11.0	-	-	11.0	11.5
Admin & govern staff - payroll administration	4.0	4.0	-	-	4.0	4.0
Admin & govern staff - information technology administration	4.0	4.2	(0.20)	(4.76)	4.0	5.0
Admin & govern staff - other	5.0	9.0	(4.00)	(44.44)	8.0	10.6
Administration and governance	55.0	59.2	(4.2)	(7.09)	58.0	62.4
School operations						
School operations staff - managerial or professional	5.0	7.0	(2.00)	(28.57)	7.0	7.0
School operations staff - administrative support staff	3.0	3.0	-	-	3.0	5.0
School operations staff - custodial staff	108.9	114.8	(5.90)	(5.14)	114.8	113.8
School operations staff - maintenance	22.0	22.0	-	-	22.0	23.0
School operations	138.9	146.8	(7.9)	(5.38)	146.8	148.8
Staffing total	1,749.5	1,756.6	(7.1)	(0.40)	1,792.7	1,777.4

CAPITAL EXPENDITURES SUMMARY

	2023-2024 Estimates	2022-2023 Estimates	Increase/ (Decrease) to Estimates	% Change from Estimates	2022-2023 Revised Estimates	2021-22 Financials
Minor capital assets (furniture, computers, vehicles)	715,000	515,000	200,000	38.83	515,000	932,914
Land, buildings, construction in progress						
Eastside Secondary School	-	1,736,500	(1,736,500)	(100.00)	1,632,045	2,021,927
Central Hastings School	888,585	1,296,097	(407,512)	(31.44)	1,591,625	309,555
Easthill Elementary School	-	10,504,527	(10,504,527)	(100.00)	10,324,552	4,575,860
School renewal	1,400,764	1,500,000	(99,236)	(6.62)	1,981,079	1,798,719
School condition improvement	16,832,277	10,679,005	6,153,272	57.62	15,245,017	9,302,751
COVID resilience funding (CVRIS)	817,885	1,527,645	(709,760)	(46.46)	1,850,418	(153,017)
School generated funds		-	-	-		46,094
Other		-	-	-	337,418	474,442
Interest on capital	679,600	243,500	436,100	179.10	243,500	206,409
	\$21,334,111	\$28,002,274	\$ (6,668,163)	(23.81)	\$ 33,720,654	\$19,515,654

ACCUMULATED SURPLUS/(DEFICIT) - 2023/2024

	Accumulated Surplus(Deficit) September 1, 2023	Accumulated Surplus(Deficit) - In-Year Increase (Decrease)	Accumulated Surplus(Deficit) August 31, 2024
Available for compliance - unappropriated	8,630,755	(2,840)	8,627,915
Available for compliance - internally appropriated	<u>207,340</u>	<u>25,437.00</u>	<u>232,777</u>
Total accumulated surplus (deficit) available for compliance	\$ 8,838,095	\$ 22,597	\$ 8,860,692
Total accumulated surplus (deficit) unavailable for compliance	(23,204,704)	667,688	(22,537,016)
Total accumulated surplus/(deficit)	<u>\$ (14,366,609)</u>	<u>\$ 690,285</u>	<u>\$ (13,676,324)</u>

Note: Accumulated surplus is from Revised Estimates for 2021-22

GLOSSARY

Program leadership grant (PLG) - Expenditures related to the PLG grant that support the six lead positions of Early Years, Indigenous Education, Mental Health, School Effectiveness, Student Success and Technology Enabled Learning and Teaching. These leads are responsible for the organization, administration, management and implementation of supports to achieve the goals within their respective program areas.

Education and community partnership program (ECPP) - Expenditures for education programs for school-aged children and youth in care, in treatment centres or who are in youth justice facilities.

School climate - includes expenses for schools to promote a positive climate which includes expenditures for Attendance Councillors, Social Workers, Social Service Workers, Resource Coordinator, Child and Youth workers as well as associated professional development, travel and supplies.

Full time equivalent (FTE) - unit measure equivalent to one full time employee

Unavailable for compliance - Certain amounts are to be included as unavailable from compliance under Ontario Regulation 488/10 Determination of Boards' Surpluses and Deficits. These amounts are deducted from the gross in-year surplus (revenues minus expenses) to determine the in-year surplus for compliance with Regulation 488/10. The items included as unavailable for compliance are: employee future benefits, interest to be accrued, school generated funds, revenues recognized for land, and liability for contaminated

Available for compliance - the gross in-year surplus (revenues minus expenses) minus the amount that is unavailable for compliance.

Decision ___ Information X

To: Physical Planning, Finance and Building Committee

From: Katherine MacIver, Director of Education

Re: North Hastings Schools' Bell Time Changes

Purpose

To provide an update on a previously discussed proposed plan of action that was later put on hold.

Link to Strategic Plan

5.3 "Ensure Responsible Communication" - Improve public relations by providing information that is timely, transparent, and accessible for all.

Background

In the spring of 2023, discussions surrounding the feasibility of making modifications to the bell times for North Hastings High School, York River Public School and Bird's Creek Public School were initiated and explored in an effort to generate savings in transportation costs. However, no decision on any change was made at the time, pending further review.

Current Issue

Hastings and Prince Edward District School Board (HPEDSB) and TriBoard Transportation (TriBoard) recently revisited the potential feasibility of instituting these changes for September 2024. TriBoard reiterated that any potential change will also impact the transportation service for students of Our Lady of Mercy School at Algonquin & Lakeshore Catholic District School Board (ALCDSB), which will require due consultation with them to ensure effective planning for any such change.

A follow-up discussion with TriBoard and ALCDSB confirmed that while the originally estimated savings of approximately \$125K for HPEDSB would still be available, there would be no savings or other benefit available to ALCDSB despite their required bell time change of 25 minutes at the start time and 30 minutes at dismissal. ALCDSB has indicated its unwillingness to introduce this change based on the known information, given the significant impact to their communities.

Accordingly, HPEDSB does not plan to pursue this avenue any further. Instead, TriBoard has been requested to develop an analysis of alternate means to achieve similar savings without having as much of an impact on a shared route impacting our co-terminus board. The savings so established will be incorporated within the 2024-2025 Budget.

To: Physical Planning, Finance and Building Committee

From: Katherine MacIver, Director of Education

Re: **Accumulated Surplus Position of Ontario School Boards**

Purpose

To provide a summary of the financial position of various Ontario School Boards in terms of the relative size of their accumulated surplus/(deficit).

Link to Strategic Plan

5.3 "Ensure Responsible Communication" - Improve public relations by providing information that is timely, transparent, and accessible for all.

Background

The Ministry recently provided a comprehensive listing of the accumulated surplus position of all Ontario School Boards relative to their respective revenues for 2021-2022, which can be found at Appendix A. This report attempts to summarize the data for the Physical Planning, Finance and Building Committee's reference.

Current Issue

The data shows that HPE Schools has the lowest accumulated surplus as a per cent of revenue (at 4.1%) across all school boards that have an accumulated surplus. The only exception is the Toronto District School Board, which has an accumulated deficit.

The data has been stratified to group school boards with similar amounts of revenues to enable more reasonable comparisons. The following categories have been used to stratify the boards:

Board size category based on revenue

Level 1 (<\$61M)

Level 2 (<\$141M)

Level 3 (<\$231M) Includes HPE

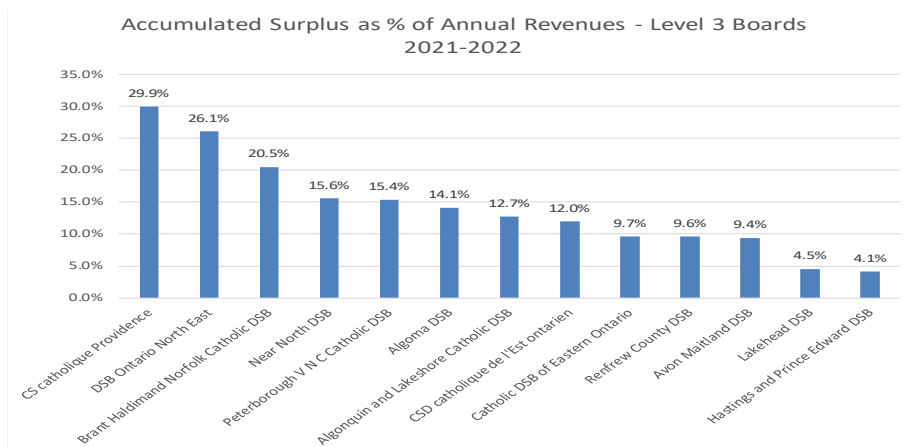
Level 4 (<\$381M)

Level 5 (<\$1,501M)

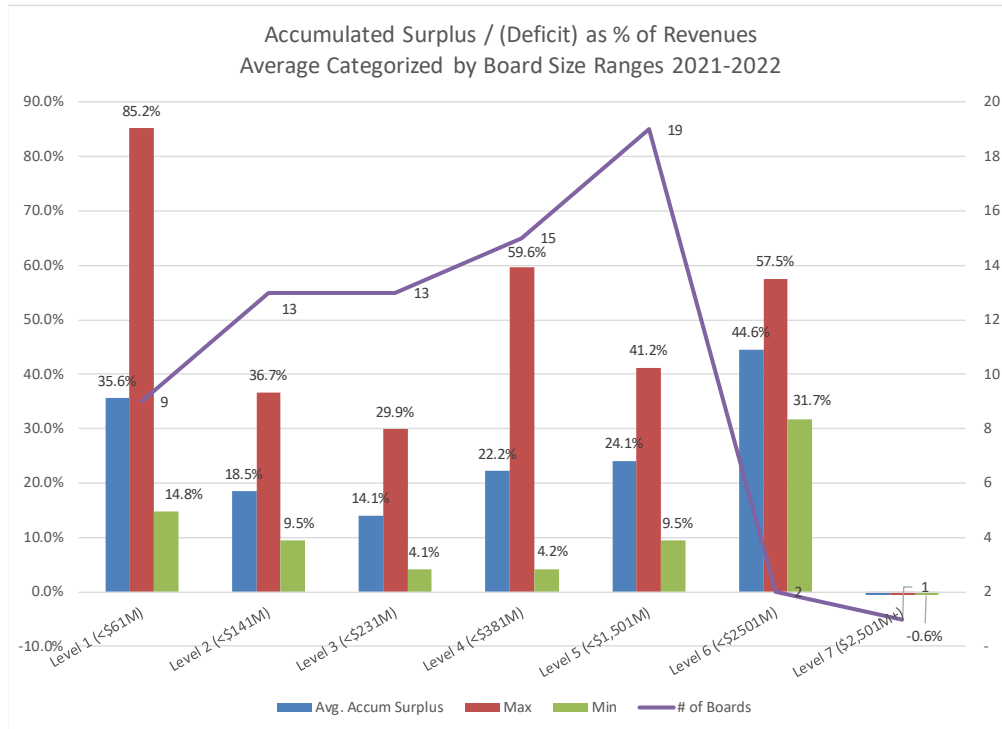
Level 6 (<\$2,501M)

Level 7 (\$2,501M+)

For 2021-2022, other school boards within Level 3 alongside HPE are shown in the chart below:



The average level of surplus across each level (as defined above) is shown in the chart below.



Key takeaways:

- HPE is making effective use of in-year funding by not allowing accumulated surplus to become excessive.
- HPE has room to progressively grow its surplus judiciously in future years to have a stronger bank for any large and unforeseen spending needs without standing out as an outlier.
- HPE is best positioned in the eventuality that the ministry elects to start clawing back accumulated surpluses of school boards with excessive surpluses.
- The range of variability (difference between the Max and Min) is the most contained for Level 3 boards. This tells us that boards of this size have a lesser propensity to accumulate significant reserves.

Appendices

Appendix A – [Financial Overview of School Boards](#)