



Members present: E. Charlton (Vice-Chair), K. Hambly, K. Kramp (Chair), E. Parsons, A. Robertson, J. Webster (Student Trustee)

Regrets: T. Rodgers

Absent: None

Guests:

Resources: K. Donnell, K. Horrigan, N. Kishinchandani, K. MacIver, D. McFarlane

Minutes: J. McLaren, Executive Assistant

1. Call to order

The meeting was called to order at 3:30 p.m. by Chair Kramp.

2. Acknowledgement of Traditional Lands

Trustee Charlton offered the Land Acknowledgement.

3. Roll Call

Chair Kramp requested a roll call of Trustees.

4. Approval of agenda

Moved: A. Robertson

Seconded: K. Hambly

That the agenda be approved for Monday, January 8, 2024.

To approve the agenda as amended to include Item 8(e) Extension of Agreement of Purchase and Sale – Queen Elizabeth Picton.

Carried

5. Declarations of Conflict of Interest

None.

6. Delegations

None.

7. Approval of Minutes from Previous Meeting

Moved: K. Hambly

Seconded: A. Robertson

That the minutes of the Monday, December 11, 2023 meeting be approved.

Carried

8. Staff Reports

Budget Process and Timelines

Superintendent Kishinchandani referred to Report 8(a), dated January 8, 2024.

Clarification/discussion items included:

- Trustees asked questions regarding community consultation, HPEDSB's use of ThoughtExchange, and what advantages/disadvantages the tool offered, which Superintendent Kishinchandani and K. Donnell, Communications and Privacy Manager, answered. It was noted

ThoughtExchange is good for crowdsourcing and determining best ratings for scenarios. HPEDSB is working to establish the path forward for this year's budget process.

- Trustees inquired about opportunities to educate the community on how funding is spent, which Director MacIver responded that budget information can be found on the website and HPEDSB will strive to make it as user-friendly as possible.

Investment Report

Superintendent Kishinchandani referred to Report 8(b), dated January 8, 2024.

Clarification/discussion items included:

- Trustees asked questions about the investment funds and whether they can be included in budget for spending, which Superintendent Kishinchandani responded to that the amounts are earmarked for specific spending needs (i.e. school investments and bursary funds).

Education Centre Air Quality Testing Updates

Superintendent Kishinchandani and K. Horrigan, Senior Manager, Facility Services, referred to Report 8(c), dated January 8, 2024.

Clarification/discussion items included:

- Trustees inquired about remediating costs and the budget implications, which K. Horrigan, Senior Manager of Facility Services responded to. Costs will be determined through the scope of work and budgets are set aside for maintenance-related work at the Education Centre.

Transition Plan to Easthill Elementary School

Superintendent Kishinchandani and K. Horrigan, Senior Manager, Facility Services, referred to Report 8(d), dated January 8, 2024.

Clarification/discussion items included:

- Trustees asked about the timeline of the transition plan, which K. Horrigan, Senior Manager of Facility Services responded that the work (including demolition, abatement and grounds work) would take approximately 4 months and is dependent on a potential tendering process.
- Trustees asked questions regarding the cost to retender the project, which K. Horrigan, Senior Manager of Facility Services answered. HPEDSB is working with the current contractor to determine any changes to costs and if a portion would be retendered.

Extension of Agreement of Purchase and Sale - Queen Elizabeth Picton

Superintendent Kishinchandani provided a verbal update on Item 8(e) regarding the sale of Queen Elizabeth Picton. A 90-day extension has been requested, which HPEDSB has granted. The new timeline is March 11, 2024.

9. Trustee Motions for Consideration (Introduced at Previous Meeting)

None.

10. Trustee Notices of Motion (Discussion for Next Meeting)

None.

11. Adjournment

The meeting adjourned at 4:11 p.m. The next meeting will be on Monday, February 12, 2024.