

Members present: S. Binder, K. Kramp, S. Lewis, R. Prinzen, R. Speck (v)

Absent:

Student Trustee: A. Shah (v)

Resources: K. MacIver

Minutes: D. Lucas, Executive Assistant

1. Call to Order

Chair Binder called the meeting to order at 3:30 p.m.

2. Motion to Convene into a closed Governance and Policy Committee meeting - not required.

3. Reconvene to Public Governance and Policy Committee meeting - not required.

4. Acknowledgement of Traditional Lands

Trustee Speck offered the Land Acknowledgement.

5. Roll Call

Chair Binder requested a roll call of committee members, all members present.

6. Approval of agenda

Moved: R. Prinzen

Seconded: S. Lewis

That the agenda for March 18, 2024, be approved.

Carried

7. Declaration of Conflict of Interest - none declared.

8. Approval of Minutes

Moved: R. Prinzen

Seconded: S. Lewis

That the minutes from the February 20, 2024, meeting be approved.

Carried

9. Delegations - none

10. Report from Staff

(a) Director's Performance Appraisal

Chair Binder noted that as per Policy 4: Corporate Job Description, the Director's Performance Appraisal should be completed by July 1, 2024, to fulfill the biannual requirement. As a result of the *Better Schools and Student Outcomes Act 2023, Regulation 83/24*, which became effective March 4, 2024, an appraisal will be initiated in July 2024 for the 2024-2025 school year. A

recommendation for the March 25, 2024, Regular Board Meeting is below. The Ad Hoc Committee will work with a third party to accomplish this task.

Recommendation

Moved: R. Prinzen

Seconded: S. Lewis

That the Governance and Policy Committee recommends that the Hastings and Prince Edward District School Board establish an Ad Hoc Director's Performance Appraisal Committee and collaborate with a third party to accomplish this task.

Carried

(b) Notifications and Proposed Agenda

Director MacIver shared two housekeeping items:

- the Student Representation on the Board policy was approved and posted on the Board's website with an incorrect policy number; the corrected policy number is 06,
- notification to amend the order of business for Regular Board Meetings, Committee of the Whole Meetings, and Governance and Policy Committee Meetings to move Acknowledgement of Traditional Lands to item #2 on the agenda.

Director MacIver shared a proposed agenda for a Trustee Professional Learning session scheduled for April 22, 2024, which would include:

- a tour of Easthill Elementary School at 3:15 - 4:00 p.m.,
- a Trustee Learning Session on Long Term Capital Accommodation Plan at 4:30 - 5:30 p.m., followed by the Regular Public Board Meeting at 6:00 p.m.

Committee members suggested and agreed that a Trustee Learning Session on Long Term Capital Accommodation Plan would take place on April 22, 2024, beginning at 4:00 - 5:30 p.m. followed by the Regular Public Board Meeting and to plan a tour of Easthill Elementary School on May 27, 2024, before the Regular Public Board Meeting.

(c) First review - Draft Policy 18: The Hastings and Prince Edward Learning Foundation:

Director MacIver noted that this is the first review of this draft policy. As a result of the HPE Learning Foundation transitioning to distinct and separate organizations, a revised Memorandum of Understanding (MOU) and By-Laws was created. As a result of this transition, a review of the Policy is required. Following the committee's review, additional revisions were suggested and will be implemented into the draft. The draft policy will be sent out for public consultation before the recommendation for approval to the Board.

(d) Second Review - Draft Policy XX: Board Governance:

Director MacIver noted that on February 20, 2024, the Governance and Policy Committee completed an initial review of Policy XX: Board Governance, which had been reviewed and revised by legal counsel. Discussion among the members resulted in an agreement for Trustee Prinzen to provide suggested revisions by indicating them on the current draft and bringing them forward to the Governance and Policy Committee meeting on March 18, 2024, for review. Trustee Prinzen did not provide revisions; therefore, the initial draft was reviewed for further review and feedback. Following the committee's review, additional revisions were suggested and implemented into the draft. The draft policy will be reviewed thrice at the April 15, 2024, Governance and Policy Committee meeting. If no additional revisions are required, this draft policy will be posted for public consultation and forwarded to the May 27, 2024, Regular Public Board meeting for approval.

(e) Draft Agendas

(i) Public Board Meeting March 25, 2024, highlights:

- Presentation: Reading Presentation
- Recommendation – Directors Performance Appraisal

- Reports from staff:
 - Reading/Literacy Update with data,
 - Math Achievement Action Plan (MAAP) Update with data,
 - Student Achievement Plan (SAP)
- (ii) Closed Committee of the Whole March 25, 2024.

11. Trustee Motions for Considerations – nil

12. Trustee Notices of Motion

13. Correspondence - nil

14. Adjournment - the meeting adjourned at 4:30 p.m.