

AGENDA

Organizational and Public Board Meeting

Monday, November 21, 2022

Item	Responsibility
1 Call to Order – 7:00 p.m.	S. Binder
2 Acknowledgement of Traditional Lands	E. Charlton
3 Roll Call	S. Binder
4 Approval of Agenda	S. Binder
5 Declarations of Conflict of Interest	S. Binder
6 Consent Agenda Items	S. Binder
(a) Public Board Meeting, October 17, 2022	
(b) Public Board Meeting, October 25, 2022	
(c) Special Public Board Meeting, November 14, 2022	
(d) Inaugural Board Meeting, November 15, 2022	
7 Report from Trustees appointed to External Organizations	S. Binder
(a) Ontario Public School Board Association (OPSBA) (nil)	
8 Standing Committee Reports	
(a) Governance and Policy Committee	S. Binder
i. Board Vacancy	
ii. 2022-2023 Committee Membership	
iii. 2022-2023 Committee Dates	
iv. Elect primary and alternate representation for Ontario Public School Board Association (OPSBA)	
v. Elect a chair and vice-chair for the Physical Planning, Finance and Building Committee	
vi. Elect a chair and a vice-chair for the Student Learning, Well-Being and Equity Committee	
(b) Physical Planning, Finance and Building Committee (nil)	S. Binder
(c) Student Learning, Well-Being and Equity Committee (nil)	S. Binder
9 Statutory Committee Reports	
(a) Audit Committee (nil)	S. Binder
(b) Board Student Discipline Committee (nil)	S. Binder
(c) Parent Involvement Committee (nil)	S. Binder
(d) Special Education Advisory Committee	K. Maciver
i. Special Education Advisory Committee Membership and Recommendation	
(e) Supervised Alternative Learning Committee (nil)	Chair

AGENDA

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| 10 | Advisory Committee Reports | |
| | (a) Accessibility Advisory Committee (nil) | Chair |
| | (b) Equity and Inclusivity Advisory Committee (nil) | Chair |
| | (c) Indigenous Education Advisory Committee (nil) | Chair |
| | (d) Student Voice Committee | Student Trustees |
| 12 | Ad Hoc Committee Report (nil) | Chair |
| 13 | Chair's Report | Chair |
| 14 | Director's Report | K. MacIver |
| 15 | HPEDSB Staff Reports | S. Binder |
| 16 | Calendar of Events | S. Binder |
| | (a) Governance and Policy Committee, December 5, 2022 at 3:00 p.m. | |
| | (b) Special Education Advisory Committee, December 1, 2022 and December 15, 2022 at 4:00 p.m. | |
| | (c) Regular Public Board Meeting December 12, 2022 at 7:00 p.m. | |
| | (d) Schools Calendar of Special Events Report (attached) | S. Binder |
| 17 | Correspondence | S. Binder |
| 18 | Unfinished Business | S. Binder |
| 19 | Trustee Motions for Consideration | S. Binder |
| 20 | Trustee Notice of Motion | S. Binder |
| 21 | Adjournment | S. Binder |

School Calendar of Upcoming Events

School	Date	Function
Bayside Secondary School	Dec. 1 st Dec. 16 th Dec. 22 nd	Grade 8 Parent/guardian information night (Parents from all feeder schools invited) Grade 7/8 Winter Formal Holiday Extravaganza
Centennial Secondary School	Dec. 2 nd Dec. 8 th Dec. 17 th & 18 th Dec. 15 th -18 th	Christmas Sharing Auction 9:00 a.m. Christmas Concert 6:00 p.m. – 8:00 p.m. Quinte Ballet School Holiday Dance Performance Christmas Sharing Food Drive
Central Hastings School	Dec. 7 th Dec. 7 th -12 th Dec. 14 th Dec. 21 st	Holiday Live auction to support the Learning Foundation Holiday Silent Auction to support the Learning Foundation Sound Academy Concern (afternoon for elementary students, 7:00 p.m. for the public) Rudolph the Red-Nose Reindeer (Elementary Musical)
CML Snider Public School	Nov. 28 th – Dec. 2 nd Dec. 7 th Dec. 15 th Dec. 21 st	Book Fair, Cookies and Cereal Drive Whole School Trip to Stirling Festival Theatre Festive Concert Festive Lunch
Deseronto Public School	Dec. 16 nd Dec. 22 nd	holiday concert/assembly holiday caroling
Foxboro Public School	Nov. 26 th Dec. 14 th Dec. 20 th	Foxboro Santa Claus Parade Float and Marching Band Foxboro hosting school group Volleyball Holiday Concert at 6:00 p.m.
Hermon Public School	Dec. 14 th Dec. 20 th Dec. 21 st	Christmas Concert at 6:00 p.m. Trip to Village Playhouse “Cinderelly” Turkey lunch
Madoc Township Public School	Dec. 21 st	School wide festive lunch
Maynooth Public School	Dec. 15 th	Holiday Concert at Hastings Highland Edmond Hall
Prince Edward Collegiate Inst. Elementary	Dec. 14 th	Tentative holiday concern (please reach out directly to school, more details will be provided as they become available)
Sir John A. Macdonald School	Dec. 14 th Dec. 19 th , 20 th & 21 st	Holiday Bazaar Holiday events
Sophiasburgh Central School	Nov. 29 th Nov. 30 th Dec. 21 st	County Kids Read Celebration Assembly Holiday Lunch and gift Card raffle draw
Trent River Public School	Dec. 21 st	School wide festive lunch
Tweed Elementary	Dec. 15 th Dec. 20 th	Knick Knack Sale Turkey lunch
York River Public School	Dec. 12 th	Holiday/Christmas concert

Members present: S. Binder, M. Brant, L. A. Chatten, J. Cobb, B. Danes, S. Hutchison,
L. Kyle, K. McConnell, K. Parks

Student Trustees: L. Hung, S. Spencer, J. Webster

Resource: K. Donnell, K. Dostaler, T. Elliott, K. MacIver, D. McFarlane, K. Niemi, N. Pfeiffer,

Minutes: D. Lucas, Administrative Assistant

Call to order

Chair Binder called the meeting to order at 7:00 p.m. and welcomed everyone to the Public Board meeting.

Moved: K. Parks
Seconded: B. Danes

Motion to convene into the regular Committee of the Whole Closed (Private) Session at 7:05 p.m.

Carried

Chair Binder called the public session back to order at 7:22 p.m. and asked Trustee Hutchison to offer the Land Acknowledgement. Trustee Hutchison began the meeting by acknowledging and honouring the traditional lands of the Haudenosaunee, Huron-Wendat and Anishinabek people.

Chair Binder requested a roll call of Trustees and Student Trustees.

Approval of the agenda

Mover: K. McConnell
Seconded: S. Hutchison

That the agenda for the October 17, 2022 Public Board Meeting be approved.

Carried

Chair Binder asked if there was anyone in attendance declaring a conflict of interest. None was declared.

Consent Agenda Items

Mover: M. Brant
Seconded: L. Chatten

That the minutes for the Public Board meeting on September 26, 2022 be approved.

Carried

Rise and Report from Regular Committee of the Whole Closed (Private) Session

Vice-chair Hutchison reported that an Human Resource matter was discussed.

Report from External Organizations

Trustee Chatten shared a report from OPSBA providing highlights from the September 30th – October 1, 2022 Board of Directors meeting. Trustee Chatten asked if anyone had any questions to please reach out to her so she could include questions in the template that she is putting together.

Standing Committee Reports

Chair Binder noted that there are two recommendations from the Budget and Finance Committee to come forward to the Board for final approval.

Budget and Finance Committee Report 10a

Mover: L. Kyle
 Secunder: A. Kelly

That the Hastings and Prince Edward District School Board act as guarantor for Tri-Board Student Transportation Services.

Carried

Mover: B. Danes
 Secunder: L. Kyle

That the Hastings and Prince Edward District School Board approve the Multi-Year Annual Accessibility Plan for the period of September, 2022 to August, 2027.

Carried

Trustee McConnell provided highlights on the two recommendations from the Budget & Finance Committee.

Executive Committee Report

Chair Binder provided the following highlights from the October 3, 2022 meeting:

- reviewed components of the draft standing committees,
- reviewed dates, times and topics of upcoming and ongoing trustee orientation and learning sessions as well as the new format for meeting agendas

Statutory Committee Reports

Chair Binder noted that there are four recommendations from the Audit Committee to come forward to Board for final approval.

Audit Committee Report 11a

Moved: J. Cobb
 Seconded: K. McConnell

That the Hastings and Prince Edward District School Board approve the External Auditor's Audit Plan as amended.

Carried

Moved: B. Danes
 Seconded: K. McConnell

That the Hastings and Prince Edward District School Board approve the four-year contract for the provision of external audit services to KPMG LLP as per the Audit Committee Report B-2, dated September 21, 2022.

Carried

Moved: B. Danes
 Seconded: J. Cobb

That the Hastings and Prince Edward District School Board appoint KPMG LLP as the external auditor for 2022-2023 and that remuneration be fixed at \$48,500.00.

Carried

Moved: L. A. Chatten
Seconded: J. Cobb

That the Hastings and Prince Edward District School Board approve the Regional Internal Audit Plan.

Carried

Superintendent Pfeiffer shared highlights to Trustees on the above four recommendations.

- **Board Student Discipline Committee**

No report

- **Parent Involvement Committee**

Trustee Kelly provided highlights on the Parent Involvement Committee from the October 5, 2022 meeting:

- N. Cherwinka, Chair and J. McFadden, Co-chair for the upcoming school year
- an application form will be reviewed and sent out to school councils and Principals for Pro Grant Funding,
- a sub-committee will be formed to review all applications submitted,
- Director MacIver shared an update on Procedure 108: Addressing Public Concerns,
- PIC meetings will be held at different locations throughout the district this school year, they will be in person as well as virtual.

- **Special Education Advisory Committee**

No report

- **Supervised Alternative Learning Committee**

No report

Advisory Committee Reports

- **Accessibility Advisory Committee**

No report

- **Equity and Inclusivity Advisory Committee**

No report

- **Indigenous Education Advisory Committee**

No report

- **Student Voice Committee**

Student Trustees provided the following highlights:

- student voice meetings were held at Eastside Secondary School and Centennial Secondary School on Thursday, October 13, 2022
- there was great attendance at both locations.

**Hastings and Prince Edward District School Board
Public Board Meeting
October 17, 2022**

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Ad Hoc Committee Report

No report

Chair's Report

No report

Director's Report

Director MacIver shared the following highlights:

- there were a total of 39 staff nominated by their peers to receive the first "Ray of Sunshine" recognition, names of those employees will be posted on the website,
- September 26-30, 2022 HPEDSB celebrated National Day of Truth and Reconciliation with a week of learning and activities in our schools to recognize the impact of residential schools in our communities, province and nation.
- a Town Hall meeting has been scheduled for Wednesday September 26, 2022 at the Education Centre, meeting scheduled to start at 6:00 p.m., doors open to public, and will be live streamed,
- The Special Education Advisory Committee is accepting applications for individuals interested in joining the committee.

Chair Binder noted that there is a recommendation for Board to approve on Governance Directives.

Governance Directives Report 15a

Moved: A. Kelly

Seconded: K. McConnell

That the Hastings and Prince Edward District School Board of Trustees:

- **approve the following Governance Directives for Standing Committees:**
 - 7.2.3(a) Governance and Policy,
 - 7.2.3(b) Physical Planning, Finance and Building Committee, and
 - 7.2.3(c) Student Learning, Well-Being and Equity Committee
- **approve the following Governance Directives for Statutory Committees:**
 - 7.2.4(a) Audit Committee,
 - 7.2.4(b) Board Student Discipline Committee,
 - 7.2.4(c) Parent Involvement Committee,
 - 7.2.4(d) Special Education Advisory Committee, and
 - 7.2.4(e) Supervised Alternative Learning Committees
- **append them to the HPEDSB By-Laws in section 7.2 and**
- **revoke current Board Policy 6: Delegation of Authority and Board Policy 11: Committees of the Board.**

Carried

Director MacIver noted that as a result of the HPEDSB By-Laws being approved on September 26, 2022, Governance Directives have been drafted for each of the Advisory, Statutory and Standing committees. These draft directives are based on the Committee of the Whole discussion on June 13, 2022.

HPEDSB Staff Reports

No report

Calendar of Events for November 2022:

- a. November 5, 2022 Orientation for Trustees Elect
- b. November 14, 2022 Special Public Board Meeting
- c. November 15, 2022 Inaugural Meeting
- d. November 21, 2022 Organizational and Public Board Meeting

Correspondence

- Nil

Unfinished Business

- Nil

Trustee Motions for Consideration

- Nil

Trustee Notice of Motions:

- Nil

Recognition of outgoing Trustees

Chair Binder thanked each of the outgoing trustees for the service they have given to HPEDSB and wished everyone good luck in their future endeavors.

Meeting adjourned at 7:53 p.m.

Chair

Secretary

Members present: S. Binder, M. Brant, L. A. Chatten, J. Cobb, B. Danes, S. Hutchison,
L. Kyle, K. McConnell, K. Parks

Student Trustees: S. Spencer, J. Webster

Absent: L. Hung

Resource: K. Donnell, K. Dostaler, T. Elliott, K. MacIver, D. McFarlane, K. Niemi, N. Pfeiffer,

Minutes: D. Lucas, Administrative Assistant

Call to order

Chair Binder called the meeting to order at 6:37 p.m. and welcomed everyone to the Special Public Board meeting and asked Trustee Parks to offer the Land Acknowledgement. Trustee Parks began the meeting by acknowledging and honouring the traditional lands of the Haudenosaunee, Huron-Wendat and Anishinabek people.

Chair Binder requested a roll call of Trustees and Student Trustees.

Approval of the agenda

Mover: B. Danes

Seconder: J. Cobb

That the agenda for the October 25, 2022 Special Public Board Meeting be approved.
Carried.

Conflict of Interest

Chair Binder asked if there was anyone in attendance declaring a conflict of interest. None was declared.

Rise and Report Recommendation from the Special Committee of the Whole Closed (Private) Session.

Chair Binder noted that there is one recommendation from the Special Committee of the Whole (Private) Session.

Moved: L. Kyle

Seconded: K. McConnell

That the Board of Trustees of Hastings and Prince Edward District School Board approve delegation of authority from the October 25, 2022 closed Committee of the Whole meeting.

Vice-chair Hutchison reported that the Committee of the Whole of Hastings and Prince Edward District School Board recommended the delegation of authority from the October 25, 2022 closed Committee of the Whole meeting. The motion was carried.

Meeting adjourned at 6:42 p.m.

Members present: S. Binder, M. Brant, L. A. Chatten, J. Cobb, B. Danes, L. Kyle, K. McConnell, K. Parks

Student Trustees: L. Hung, S. Spencer, J. Webster

Absent: S. Hutchison, A. Kelly

Resource: K. Donnell, K. Dostaler, T. Elliott, K. MacIver, D. McFarlane, K. Niemi, N. Pfeiffer,

Minutes: D. Lucas, Administrative Assistant

Call to order

Chair Binder called the meeting to order at 7:00 p.m. and welcomed everyone to the Special Public Board meeting.

Moved: L. Chatten

Seconded: J. Cobb

Motion to convene into the regular Committee of the Whole Closed (Private) Session at 7:01 p.m.

Carried

Chair Binder called the public session back to order at 7:09 p.m.

Chair Binder requested a roll call of Trustees and Student Trustees and asked Trustee Kyle to offer the Land Acknowledgement. Trustee Kyle began the meeting by acknowledging and honouring the traditional lands of the Haudenosaunee, Huron-Wendat and Anishinabek people.

Approval of the agenda

Mover: L. Kyle

Secunder: J. Cobb

That the agenda for the November 14, 2022 Special Public Board Meeting be approved.
Carried.

Conflict of Interest

Chair Binder asked if there was anyone in attendance declaring a conflict of interest. None was declared.

Statutory Committee Reports

Report 7(a) Audit Committee Meeting – November 14, 2022. Chair Binder noted that there is one recommendation from the Audit Committee and asked for a mover and a seconder to bring the recommendation to the floor for discussion and Trustee Cobb to provide highlights from the meeting.

Moved: L. Chatten

Seconded: K. McConnell

That the Hastings and Prince Edward District School Board approve the Consolidated Financial Statements for the year ending August 31, 2022.

Carried

**Hastings and Prince Edward District School Board
Special Public Board Meeting
November 14, 2022**

Trustee Cobb noted in addition to the Consolidated Financial Report recommendation, a verbal update on the Regional Internal Audit was provided.

Chair Binder thanked Trustee Cobb for the update and asked Trustees if there were any questions, there were none.

Meeting adjourned at 6:14 p.m.

Chair

Secretary

DRAFT

Members present: S. Binder, E. Charlton, K. Hambly, K. Kramp, S. Lewis, S. Maracle, R. Prinzen, A. Robertson, R. Speck,

Absent: K. Parks

Student Trustees: L. Hung, S. Spencer, J. Webster

Resource: K. Donnell, K. Dostaler, T. Elliott, K. MacIver, D. McFarlane, N. Pfeiffer,

Minutes: D. Lucas, Administrative Assistant

Call to order

Director MacIver called the meeting to order at 7:00 p.m. and welcomed everyone to the Inaugural Board meeting and requested Student Trustee Hung to offer the land acknowledgement.

Director MacIver read the results from the 2022 Municipal election and asked each Trustee Elect to take a seat as their name was called. In addition to the members elected/acclaimed, there is an appointed position according to Ontario Regulation 462/97 Section 2, First Nations Representation on Boards, and welcomed Sandy Maracle as First Nations Representative from the Mohawks of the Bay of Quinte for the term of this Board. Under the *Education Act*, 209(1), all Trustees are required to subscribe the Declaration of Office. Trustees were asked to stand and recite in unison the Declaration of Office. According to the *Education Act* 209(3) Board members have the option to take and subscribe the Oath or Affirmation of Allegiance to His Majesty, King Charles III. Trustees wishing to do so stood and recited in unison the Oath or Affirmation of Allegiance.

Approval of the agenda

Mover: E. Charlton

Seconder: A. Robertson

That the agenda for the November 15, 2022 Inaugural Board Meeting be approved.

Carried

Director MacIver reviewed the election process for the chair and vice-chair as set out in the Board By-Laws section 3.4.2. Superintendent's Elliott and McFarlane were appointed as scrutineers for the election. Director MacIver called for nominations for the position of Chair of the Board of Trustees.

Trustee Prinzen nominated Trustee Binder for the position of Chair and Trustee Speck seconded the nomination. Trustee Binder accepted the nomination.

Trustee Charlton nominated Trustee Robertson for the position of Chair and Trustee Hambly seconded the nomination. Trustee Robertson accepted the nomination, but later withdrew her nomination.

There were no other nominations for position of Chair of the Board. Trustee Hambly moved the motion to close nominations and Trustee Kramp seconded the motion. Director MacIver declared Trustee Binder Chair of the Board. Director MacIver noted that as per HPEDSB By-Laws, Chair Binder will automatically be appointed as Chair to the Governance and Policy Committee. Chair Binder thanked everyone for the opportunity to be Chair of the Board again for another year.

Chair Binder called for nominations for the position of Vice-chair of the Board.

**Hastings and Prince Edward District School Board
Inaugural Board Meeting
November 15, 2022**

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Trustee Charlton nominated Trustee Robertson for the position of Vice-chair of the Board and Trustee Maracle seconded the nomination. Trustee Robertson accepted the nomination.

Trustee Lewis nominated Trustee Prinzen for the position of Vice-chair of the Board and Trustee Maracle seconded the nomination. Trustee Prinzen accepted the nomination.

There were no other nominations for the position of Vice-chair of the Board. Trustee Kramp moved the motion to close nominations and Trustee Charlton seconded the motion. Chair Binder asked Superintendent's Elliott and McFarlane to pass out a ballot to each of the Trustees and Student Trustees and asked them to record the name of their vote for Vice-chair on the ballot provided.

Chair Binder declared Trustee Prinzen as Vice-chair of the Board.

Chair Binder noted that HPEDSB By-Laws state that four trustees plus the Chair of the Board will constitute the Governance and Policy Committee. Six trustees submitted an expression of interest for this committee. As Chair of the Board, Chair Binder's name was removed from the list and Trustee Charlton withdrew her name. Chair Binder asked if there were any other Trustees who would like to bring their name forward or remove their name for this committee, there were none. Chair Binder declared the members of the Governance and Policy Committee are Trustee Hambly, Trustee Lewis, Trustee Maracle and Trustee Prinzen.

As per HPEDSB By-Laws, a Vice-chair of the Governance and Policy Committee is required to be selected from the four trustees named above. Chair Binder asked for nominations for the position of Vice-chair of the Governance and Policy Committee. Trustee Charlton nominated Trustee Maracle for the position of Vice-chair and Trustee Robertson seconded the nomination. Trustee Hambly self-nominated for the position of Vice-chair and Trustee Charlton seconded the nomination. Trustee Prinzen self-nominated for the position of Vice-chair and Trustee Lewis seconded the nomination. Trustee Charlton moved the motion to close nominations and Trustee Prinzen seconded the motion.

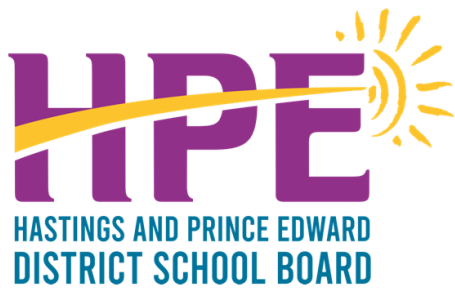
Chair Binder asked Superintendent's Elliott and McFarlane to pass out a ballot to each of the Trustees and Student Trustees and asked them to record the name of their vote for Vice-chair of the Governance and Policy Committee on the ballot provided. Chair Binder declared Trustee Hambly as Vice-chair of the Governance and Policy Committee.

Trustee Prinzen moved the motion to destroy the ballots and Trustee Lewis seconded the motion.

Meeting was adjourned at 7:35 p.m.

Chair

Secretary



Decision X Information _

To: Hastings and Prince Edward District School Board

From: Shannon Binder, Chair of Governance and Policy Committee

Re: Board Vacancy

Purpose

To make a decision regarding the filling of a vacancy on the Board.

Background

Following the Inaugural Meeting of the Hastings and Prince Edward District School Board on November 15, 2022, Katherine MacIver, Director of Education and Secretary of the Board, received notification in writing from Kristen Parks that she would need to resign her position. Kristen Parks was acclaimed from City of Quinte West Municipal Election for the area of Sidney and Frankford. As an oath had not been taken, this position is considered vacant and is now subject to Policy 3-H: Filling Vacancies on the Board.

Process

Notification of this vacancy was provided to the Governance and Policy Committee at the November 16, 2022 meeting. The members discussed the options to fill the vacancy according to Policy 3-H: Filling Vacancies on the Board. Options include holding a By-Election or an Appointment Process. A by-election would incur full costs to the board and considerable work for the municipality who have just completed an election. In addition, as this was an acclaimed position, there is no indication that nominees would come forward for a by-election.

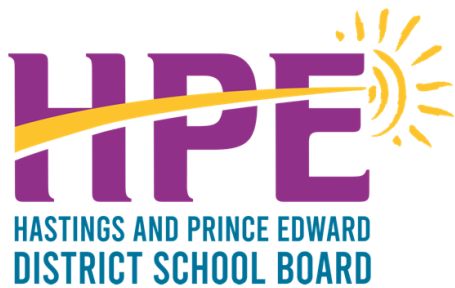
An appointment process would be handled internally through an Ad-Hoc Committee with the support of board staff. As there were no unsuccessful candidates in the Sidney and Frankford election, an application and interview process would be the suggested method. With a 90 day timeline for an appointment process, advertising for the position could take place immediately and an Ad-Hoc Committee could be formed at the December 12, 2022 Regular Public Meeting of the Board with interviews scheduled for mid-January. This schedule would have the position filled for the January 23, 2023 Regular Public Meeting of the Board.

Recommendation

Moved:

Seconded:

That the Hastings and Prince Edward District School Board use an appointment process with applications and interviews, as described in Policy 3-H: Filling Vacancies on the Board, to fill the Board vacancy created by the resignation of Kristen Parks.



Decision X Information

To: Hastings and Prince Edward District School Board

From: Shannon Binder, Chair of Governance and Policy Committee

Re: Trustee Committee Membership

Purpose

Following the Inaugural Meeting, the Governance and Policy Committee is to recommend Board Committee memberships for approval at the Board's Annual Organizational Meeting, including Statutory, Advisory and Ad Hoc Committee as required,

Background

The Governance and Policy Committee met on November 16, 2022 to review trustee preferences for Standing, Statutory, Advisory and Administrative and External committees. Committee membership was drafted considering HPEDSB By-Law requirements, Governance Directives and trustee strengths and interests.

The recommended Board Committee membership is on Appendix A attached.

Recommendation

Moved:

Seconded:

That the Hastings and Prince Edward District School Board approve the committee membership for the Standing, Statutory, Advisory, Administrative and External committees except OPSBA as presented in the list above.

Standing Committees of the Board 2022-2023

Chair of the Board	Shannon Binder
Vice-chair of the Board	Rachael Prinzen
Committee of the Whole Board	All members of the Board

Standing Committees of the Board

<p>Governance and Policy Committee consists of the following: Chair of the Board and Governance Policy Committee Chair: Shannon Binder Vice-chair of the Governance Policy Committee..... Vice-chair: Kandis Hambly Indigenous Trustee..... Sandy Maracle Trustee Member..... Stacey Lewis Trustee Member..... Rachael Prinzen</p>	
<p>Physical Planning, Finance and Building Committee (5 members)</p>	<p>Trustee Member: Shannon Binder Trustee Member: Erica Charlton Trustee Member: Kandis Hambly Trustee Member: Kari Kramp Trustee Member: Amanda Robertson</p>
<p>Student Learning, Well-Being and Equity Committee (5 members)</p>	<p>Trustee Member: Stacey Lewis Trustee Member: Sandy Maracle Trustee Member: Rachael Prinzen Trustee Member: Ron Speck Trustee Member: vacancy</p>

Statutory Committees of the Board

<p>Audit Committee (3 required) (Chair is elected at the beginning of each fiscal year)</p>	<p>Trustee member: Kari Kramp Trustee member: Rachael Prinzen Trustee member: Amanda Robertson</p>
<p>Parent Involvement Committee (1 primary member and 1 alternate required)</p>	<p>Primary Trustee member: Ron Speck Alternate Trustee member: Erica Charlton</p>
<p>Special Education Advisory Committee (SEAC) (2 primary members and 2 alternates – these positions are a four year term Nov. 2026)</p>	<p>Primary Trustee member: Shannon Binder Primary Trustee member: Stacey Lewis Alternate Trustee member: Kandis Hambly Alternate Trustee member: Rachel Prinzen</p>
<p>Supervised Alternative Learning (SAL) (2 primary members and 1 alternate required)</p>	<p>Primary Trustee member: Kandis Hambly Primary Trustee member: vacancy Alternate Trustee member: Stacey Lewis</p>

Administrative Committees of the Board

<p>Accessibility Advisory Committee (1 primary member and 1 alternate required)</p>	<p>Primary Trustee member: Amanda Robertson Alternate Trustee member: Kandis Hambly:</p>
<p>Equity and Inclusivity Advisory Committee (1 member requested plus Indigenous Trustee)</p>	<p>Indigenous Trustee: Sandy Maracle Trustee member: Erica Charlton</p>
<p>Indigenous Education Advisory Committee (1 member requested plus Indigenous Trustee)</p>	<p>Indigenous Trustee: Sandy Maracle Trustee member: vacancy</p>

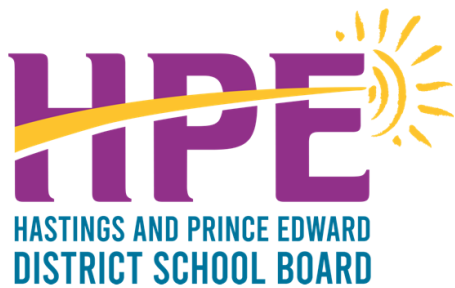
Student Discipline Committee	All trustees will be appointed to the Student Discipline Committee, to serve on a rotating basis, with a minimum of three trustees required to conduct a suspension appeal or an expulsion hearing.
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Administrative Committees of the Board

Information Technology Advisory Committee (1 trustee member required)	Trustee member: Erica Charlson
Mental Health Leadership Team (1 primary member and 1 alternate required)	Primary Trustee member: Rachael Prinzen Alternate Trustee member: vacancy
Safe Schools Advisory Committee (1 trustee member required)	Trustee member: Stacey Lewis

External Committees of the Board

Food for Learning Steering Committee (1 trustee member required)	Trustee member: Ron Speck
Ontario Public School Boards' Association (OPSBA) (1 primary member and 1 alternate) will hold this position until May, 2024)	Primary Trustee member: TBD Alternate Trustee member: TBD



Decision X Information

To: Hastings and Prince Edward District School Board

From: Shannon Binder, Chair of Governance and Policy Committee

Re: **Committee Meeting Dates 2022-2023**

Purpose

Following the Inaugural Meeting, the Governance and Policy Committee met to review the Committee meeting dates for the remainder of the 2022-2023 school year.

Background

As per HPEDSB By-Laws, section 5.1 Scheduling Committee Meetings, the annual schedule of meetings is prepared by the Governance and Policy Committee in consultation with the Director and the Committee Chairs or Vice-chairs and approved by the Board no later than the June Board meeting. In June 2022, committee meeting dates for the 2022-2023 school year were approved, however, with the name change of committees and the change in membership, it was suggested that the new members of the Governance and Policy Committee review the suggested committee meeting dates. The Governance and Policy Committee met on November 16, 2022 to review the suggested committee meeting dates for the remainder of the 2022-2023 school. The Governance and Policy Committee approved the committee meeting dates for recommendation to the Board as per appendix A.

Action:

Invitations will be sent out to all members of the respective committees with the corresponding date and time for each meeting.

Appendix A: Schedule of Committee Meeting Dates 2022-2023

Recommendation

Moved:

Seconded:

That the Hastings and Prince Edward District School Board approve the committee meeting dates and times for the remainder of the 2022-2023 school year.

**COMMITTEE MEETING DATES
2022-2023**

November, 2022

Date	Time	Committee
15 (Tues)	7:00 p.m.	Inaugural Meeting
16 (Wed)	3:00 p.m.	Governance and Policy Committee
21 (Mon)	7:00 p.m.	Organizational and Public Board Meeting
23 (Wed)	6:00 p.m.	Parent Involvement Committee

December, 2022

Date	Time	Committee
1 (Thur)	4:00 p.m.	Special Education Advisory Committee
5 (Mon)	3:00 p.m.	Governance and Policy Committee
12 (Mon)	7:00 p.m.	Public Board Meeting
15 (Thur)	4:00 p.m.	Special Education Advisory Committee

January, 2023

Date	Time	Committee
9 (Mon)	3:30 p.m.	Physical Planning, Finance and Building Committee
11 (Wed)	3:30 p.m.	Student Learning, Well-Being and Equity Committee
16 (Mon)	3:00 p.m.	Governance and Policy Committee
23 (Mon)	7:00 p.m.	Public Board Meeting
26 (Thur)	4:00 p.m.	Special Education Advisory Committee

**COMMITTEE MEETING DATES
2022-2023**

February, 2023

Date	Time	Committee
6 (Mon)	3:30 p.m.	Student Learning, Well-Being and Equity Committee
13 (Mon)	3:30 p.m.	Physical Planning, Finance and Building Committee
21 (Tue)	3:00 p.m.	Governance and Policy Committee
22 (Wed)	6:00 p.m.	Parent Involvement Committee (PECI)
23 (Thur)	4:00 p.m.	Special Education Advisory Committee
27 (Mon)	7:00 p.m.	Public Board Meeting

March, 2023

Date	Time	Committee
20 (Mon)	3:00 p.m.	Governance and Policy Committee
23 (Thur)	4:00 p.m.	Special Education Advisory Committee
27 (Mon)	7:00 p.m.	Public Board Meeting

April, 2023

Date	Time	Committee
3 (Mon)	3:30 p.m.	Student Learning, Well-Being and Equity Committee
11 (Tue)	3:30 p.m.	Physical Planning, Finance and Building Committee
17 (Mon)	3:00 p.m.	Governance and Policy Committee
18 (Tue)	6:00 p.m.	Parent Involvement Committee (York River PS)
24 (Mon)	7:00 p.m.	Public Board Meeting
27 (Thur)	4:00 p.m.	Special Education Advisory Committee

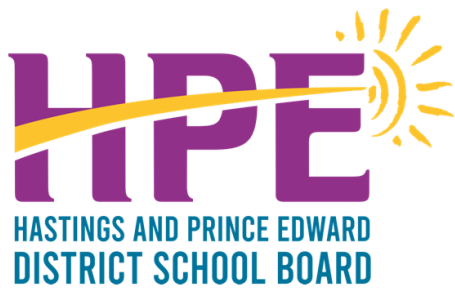
**COMMITTEE MEETING DATES
 2022-2023**

May, 2023

Date	Time	Committee
1 (Mon)	3:30 p.m.	Student Learning, Well-Being and Equity Committee
8 (Mon)	3:30 p.m.	Physical Planning, Finance and Building Committee
15 (Mon)	3:00 p.m.	Governance and Policy Committee
23 (Tues)	7:00 p.m.	Public Board Meeting
25 (Thur)	4:00 p.m.	Tri-Board Special Education Advisory Committee
30 (Tues)	6:00 p.m.	Parent Involvement Committee (Central Hastings HS)

June, 2023

Date	Time	Committee
5 (Mon)	3:30 p.m.	Physical Planning, Finance and Building Committee
7 (Wed)	3:30 p.m.	Audit Committee
8 (Thur)	4:00 p.m.	Special Education Advisory Committee
12 (Mon)	3:00 p.m.	Governance and Policy Committee
19 (Mon)	7:00 p.m.	Public Board Meeting
TBD		Student Learning, Well-Being and Equity Committee



Decision X Information _

To: Hastings and Prince Edward District School Board

From: Shannon Binder, Chair of Governance and Policy Committee

Re: Trustee Representation on Ontario Public School Boards Association (OPSBA)

Purpose

Following the Inaugural Meeting, the Governance and Policy Committee is to recommend Board Committee memberships for approval at the Board's Annual Organizational Meeting, including Statutory, Advisory and Ad Hoc Committee as required.

Background

Trustees submitted preferences for representation on external committees, including Ontario Public School Boards Association (OPSBA). Due to the number of interested trustees, the schedule of meetings, and the term of the role (OPSBA representative serves from November 2022 - May 2024 in the first year of a board), the Governance and Policy Committee is bringing the representative and alternate positions forward for election.

The OPSBA meeting schedule is attached as Appendix A.

Next Steps

The election process will proceed as per HPEDSB By-Laws 3.4.2 for the representative and the alternate member for the Ontario Public School Boards Association (OPSBA).

OPSBA 2022-2023 Meetings/Events

August 29, 2022	Executive Council Planning Meeting
September 30, 2022	Executive Council meeting
September 30 – October 1, 2022	Board of Directors meeting
October 26, 2022	Executive Council meeting (Tentative)
November 18, 2022	Joint Policy and Program Work Group meeting
November 25, 2022	Executive Council meeting – Tentative
November 27, 2022	Board of Directors meeting – Tentative
January 25, 2023	Executive Council meeting – Tentative
January 26-28, 2023	Public Education Symposium
January 28, 2023	Winter Regional Council Meetings
February 24, 2023	Executive Council meeting
February 24-25, 2023	Board of Directors meeting
April 1, 2023	Spring Regional Council Meetings
April 27, 2023	Executive Council meeting
April 27-28, 2023	Education Labour Relations and Human Resources Conference
April 28-29, 2023	Board of Directors meeting
May 5, 2023	Joint Policy Development and Education Program Work Group meeting
May 17, 2023	Executive Council meeting (Tentative) – Videoconference
May 31, 2023	Executive Council meeting – Videoconference
June 8, 2023	Board of Directors meeting
June 8-10, 2023	OPSBA AGM and Program – Blue Mountain
June 10, 2023	Regional Council Elections
June 10, 2023	OPSBA Organizational Meeting

Decision X Information _

To: Hastings and Prince Edward District School Board

From: Katherine MacIver, Director of Education

Re: Special Education Advisory Committee (SEAC) Membership

Purpose

To approve the appointments to the Special Education Advisory Committee (SEAC) for the four-year term of the Board, commencing November 2022.

Background

The *Education Act* and Ontario Regulation 464/97 requires school boards to establish a SEAC. Hastings and Prince Edward District School Board (HPEDSB) Governance Directive 7.2.4 d) SEAC, describes the composition of the committee. An advertisement seeking applications for membership was placed on the board and social media.

Current situation

Ontario Regulation 464/97 requires that the Board select one representative and one alternate from each of the local associations, not to exceed twelve. In addition, one representative and one alternate of the Mohawks of the Bay of Quinte be appointed. If the Board so chooses, up to two members appointed by the Board who are not representatives of a local association, and who are not members of the Board or another committee of the Board, be selected (members at large).

The following applications that were received by Friday, October 28, 2022 were reviewed:

Local associations

- Children's Mental Health Services – Nancy Hamilton-Powers
- Community Living Prince Edward – Ashley Card
- Community Living Quinte West – Connie McLean
- Counselling Services of Belleville and District – Andrea Brennan
- Easter Seals Ontario – Richelle Glenn
- Family Space Quinte Inc. – Wendy Haystead
- Inclusive Action in Ontario – Donna Vanderkloet
- Loyalist College – Eve Cotman
- North Hastings Community Integration Association – Janet Christie
- Quinte Children's Treatment Centre – Sandra Ward
- Trenton Military Family Resource Centre – Andi-Lynn James

All applications meet the requirements outlined in Ontario Regulation 464/97.

Members at large

- Jennifer Parker
- Lisa Solski

All applications for members at large positions, meet the requirements outlined in Ontario Regulation 464/97.

Recommendation

Moved:

Seconded:

That Hastings and Prince Edward District School Board approve the following local association appointments to the Special Education Advisory Committee for the four-year term of the Board, commencing November 2022.

- **Children’s Mental Health Services – Nancy Hamilton-Powers**
- **Community Living Prince Edward – Ashley Card**
- **Community Living Quinte West – Connie McLean**
- **Counselling Services of Belleville and District – Andrea Brennan**
- **Easter Seals Ontario – Richelle Glenn**
- **Family Space Quinte Inc. – Wendy Haystead**
- **Inclusive Action in Ontario – Donna Vanderkloet**
- **Loyalist College – Eve Cotman**
- **North Hastings Community Integration Association – Janet Christie**
- **Quinte Children’s Treatment Centre – Sandra Ward**
- **Trenton Military Family Resource Centre – Andi-Lynn James**

Recommendation

Moved:

Seconded:

That Hastings and Prince Edward District School Board approve the following member at large appointments to the Special Education Advisory Committee for the four-year term of the Board, commencing November 2022.

- **Jennifer Parker**
- **Lisa Solski**